

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 26, 2017
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Chris Carter.
Members recorded as absent were: Mr. Booster Breaux, Mr. Martin Triche.
Other Police Juror recorded as present was: Mr. Ron Alcorn.
2. Chairman Henry Dupre recognized Police Juror Ron Alcorn, who requested that the Jury approve the Service Agreement between the Parish and Lafourche Basin Levee District for payment of fuel only. He stated that the drainage funds are available.
A brief discussion was then held regarding the distance of the digging and the estimated cost. Following the discussion, the committee agreed to allocate up to \$10,000.
3. Committee member Martin Triche offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve the Local Service Agreement between APPJ and Lafourche Basin Levee District for the payment of up to \$10,000 for fuel only for the Plattenville Canal Project." The motion was unanimously adopted.
4. Police Juror Jeff Naquin entered the meeting at this time.
5. Committee member Irving Comeaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$300 for Bayou Lane Outfall Ditch Cleaning Project." The motion was unanimously adopted.
6. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$1,650 for 202 Aristile Rd. Culvert Replacement Project." The motion was unanimously adopted.
7. Chairman Henry Dupre requested approval to advertise for bids for the Lee Dr. Drainage Project. In response, he briefly gave an update of what the project entailed.
8. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to advertise for bids for the Lee Dr. Drainage Project." The motion was unanimously adopted.
9. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$1,000 for Nathan & Randall St. Catchbasin Project." The motion was unanimously adopted.
10. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$2,550 for 107 Landry St. Culvert Replacement Project." The motion was unanimously adopted.
11. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 26, 2017
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Vice-Chairman; Mr. Jeff Naquin, Mr. Henry Dupre.
Committee members recorded as absent were: Mr. Booster Breaux, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the payment of bills submitted through April 21, 2017." The motion was unanimously adopted.
3. Vice-Chairman Ron Alcorn recognized the Secretary-Treasurer, who stated that the Budget Comparison is for March 2017. She stated that 100% of the Police Jury Association Dues were paid in January so it's good. She then stated that the judicial had 1 additional bill and this fund will be amended in July. Some expenses were incurred in elections due to the special election on Saturday, April 29, 2017. 86% of the Fire Protection budget has been incurred already due to the \$60,000 Fire Hydrant Allocation to the Waterworks. Everything is in line with 1% and she's not concerned with Solid Waste. She then stated that the Road Fund shows the damage done by the Road Contractor and the R&B Department was authorized to make the corrections. She reminded the Parish Manager to keep a running total of the cost so it can be invoiced to the Contractor to be reimbursed. She then stated that the items addressed last month are being addressed again. More people are moving out and that was not anticipated. She also stated that ad, dues and subscription are paid at the beginning of the year. The Secretary-Treasurer stated that there is nothing that causes concern at this point.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre "THAT, the Police Jury approve the Budget Comparison Statements for March 2017." The motion was unanimously adopted.
5. Committee member Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn
Finance Committee Vice-Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 26, 2017
5:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin.
Committee member recorded as absent was: Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized Ben Malbrough, who proceeded to give an update and present some pictures of the construction completion of the CIAP Grant. He stated that the grant was finished at the end of 2016 and the Freshwater District completed about \$33 million of work in which the Assumption Parish Police Jury contributed \$4.3 million. He stated that of the work completed, 12 miles of channel dredging was done, a salt water control structure was built in Lockport, replaced the pedestrian bridge in Napoleonville, and replaced the railroad embankment in Donaldsonville. Of the four (4) project components, the APPJ contributed to the completion of three (3). He continued to give an explanation of what had been done as well as responses to questions presented. He pointed out how quickly the Donaldsonville Project was done and completed. He stated that they are now pumping more water into Bayou Lafourche at this time than what's on record. He also stated that they are in the design phase of a new pump station. There was a brief discussion held regarding the RESTORE funding and it being allocated to the Bayou Chene Project. In response, Mr. Malbrough informed the committee that the Bayou Chene Project has been added to the Coastal Plan and being presented to the Legislature at this time. He further stated that the next project for the Bayou is the water control structure and they are hoping to put it just south of the Water Plant in Napoleonville to service as a dual purpose to protect the water supply in Assumption and maintain water service elevation to prevent sloughing of properties in the northern (Belle Rose, Donaldsonville) areas.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve a 3 ft. variance to build a shed on side property line of 426 Bayou Drive in Pierre Part." The motion was unanimously adopted.
4. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve a 3.5 ft. variance on the right side property line of 335 Hwy 998 in Belle Rose." The motion was unanimously adopted.
5. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded to give an update on the Disaster Recovery Grants;
 - Cancienne Canal – The OHSEP Director stated that the Engineer is re-working to complete the project as a suction dredge project and will explore other possibilities.
 - Marais Sewer Project – The OHSEP Director stated that they received the letter authorizing to expend funds on the project. The Parish Engineer stated that they have all the DEQ & DHH approvals but they are now waiting on Pan American, the reviewer for GOHSEP. The project should be set to bid out within a month.
 - Sewer Generator Project - The Parish Engineer stated that they are reworking the estimates and the electrical engineer is now going through the generators that are on state contract and matching them up with the design plan. He stated that some will have to change therefore, they are currently making those changes and a possible reduction to the project.
 - Pump Station – The Parish Engineer stated that there is an emergency change order that occurred and presented the committee with a sequence of pictures indicating the emergency. He stated that he was contacted by Police Juror Myron Matherne regarding the collapsing of the levee to the point where a contractor had to be sent out to make repairs. He proceeded to explain what occurred and how it affected the entire levee. He then stated that he had to deem the project as an emergency operation because of work that contractor had to do and the rebuilding of the levee. He stated that this work required an additional cost. In response to whether this happened on or around the 22nd of April, the Parish Engineer stated that some time has passed since this occurred. He then stated that the total cost for those repairs was \$11,362.78 and he is recommending approval of that amount.
The OHSEP Director stated that this additional cost may not be covered under the grant. In response to the contractor being responsible, the Parish Engineer stated that the contractor assumes some responsibility but when it comes to an unforeseen condition and with this particular project, he doesn't feel that the contractor was negligent.
Chairman Irving Comeaux stated that Ward 3 experienced this previously and it's due to the large pumps.
A brief discussion was then held regarding where were would the funds come from to cover the emergency. In response, Chairman Irving Comeaux suggested that the funds would be allocated from the drainage budget of that ward.

The Parish Engineer stated that there is one (1) more pump to be installed in Bayou L'Ourse and following would be gas connections and start up. In response to any more surprises, the Parish Engineer stated that there are more change order requests but they are not presenting them at this time because they have to be reviewed prior to anything being done. He then stated that they will be submitting to the Jury as a request with a recommendation as to whether they are viable or not.

Police Juror Jeff Naquin asked who authorized this change order and exactly how long ago did this project occur. In response, the Parish Engineer stated that this occurred in February. A brief discussion was then held regarding this being the contractor's responsibility. In response, the Parish Engineer stated that he would take full responsibility for this but for any future occurrence such as this he would like a contact person that has authority to make this sort of decision to allow them to do what is necessary. He then stated that he will be working with the Secretary-Treasurer, the OHSEP Director, and the ADA to come up with a plan to follow in an emergency situation.

The Secretary-Treasurer informed the Parish Engineer that no one person has the authority to make the decision, it would be the full board of the Police Jury.

Committee member Henry Dupre requested a completion date and the total of all change orders and then suggested that the Parish wait until everything is done before payment is made.

The Secretary-Treasurer advised against that suggestion because the work is already completed and this matter should have been discussed two (2) months ago.

In response, the Parish Engineer stated that there are more change order requests but they have to be reviewed.

Following a brief discussion, the committee agreed to allocate the change order amount from the drainage allocation for that area.

The Secretary-Treasurer informed the committee that she and the OHSEP Director met with the Parish Engineer to discuss the process and procedure to move forward and information such as this is presented more timely.

6. Police Juror Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the emergency change order in the amount of \$11,362.78 and allocate the funds from the Drainage Fund." The motion was unanimously adopted.
 - Linear Park Project – The Parish Engineer stated that they received an e-mail from the reviewer stating that he hopes to have a response by May 31, 2017 which is basically an approval to go out for bid.
 - Wastewater Generator – The OHSEP Director stated that this project goes along with the Disaster Recovery Project.
 - Belle Rose Library – The Parish Engineer stated that the library is 60% complete and moving forward very quickly.
7. Committee member Martin Triche entered the meeting at this time.
8. The OHSEP Director stated that he and the Grants Coordinator spoke regarding the LCDBG Project and she is requesting that permission be granted for her to request for qualifications for Administration Services.
9. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve to grant permission to the Grants Coordinator to request for qualifications for Administration Service for the LCDBG Project." The motion was unanimously adopted.
10. The OHSEP Director stated that there are no updates on FEMA appeal.
11. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, April 26, 2017
6 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Myron Matherne, Ward 9.
Police Juror recorded as absent was: Mr. Booster Breaux, Ward 8.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Patrick Johnson offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the minutes of the April 12, 2017 meeting." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following matters; approve the Local Service Agreement with Lafourche Basin Levee District for the Plattenville Canal Digging Project and allocate up to \$10,000 for fuel only, \$300 for Bayou Lane Outfall Ditch Project, \$1,650 for 202 Aristile Rd. Culvert Replacement Project, approve to advertise for proposals for Lee Dr. Drainage Project, \$1,000 for Nathan & Randall St. Catchbasin Project, and \$2,550 for 102 Landry St. Culvert Replacement Project.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolution attached)
8. President Martin Triche recognized Finance Committee Vice-Chairman Ron Alcorn, who stated that the committee met and recommended the following matters; approved the payment of bills submitted through April 21, 2017 and received and approved an overview of the Budget Comparison Statements for March 2017.
9. Police Juror Ron Alcorn offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted.
10. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; received an update on the CIAP Grant, Mississippi River Reintroduction into Bayou Lafourche Project, 3 ft. variance on the side property line at 426 Bayou Dr. in Pierre Part, 3.5 ft. variance on the right side property line at 335 Hwy 998 in Belle Rose, received an update on the Disaster Recovery Grants and approved an emergency change order in the amount of \$11,362.78 and allocated the funds from the Drainage Fund, and granted authorization for the Grants Coordinator to request for qualifications for Administration Services for the LCDBG Project.
11. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Martin Triche recognized the Secretary-Treasurer, who stated that a Solicitation of Views for the proposed LA 308 Curve Realign and Shoulders Project is being requested by DOTD. After reviewing the map, President Martin Triche gave the area in which the project would be covering.
A brief discussion was held regarding the request.
Police Juror Ron Alcorn stated that after reviewing the information, he contacted DOTD to do an environmental study and asked that La 70 and Hwy 308 North of the Parish Line be included in the overlay project.
13. Police Juror Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve Solicitation of Views for the proposed LA 308 Curve Realign and Shoulders Project and request additional assistance for north of the Parish Line." The motion was unanimously adopted.

14. Police Juror Jeff Naquin offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve on behalf of the COA, the Agreement between DOTD & APPJ for reimbursement of a portion of the cost for the Public Transportation Operating Assistance Program for the non-urbanized area of the Parish." The motion was unanimously adopted.
15. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve adoption of a resolution, on behalf of the COA, for an agreement between the APPJ and DOTD for a laptop computer to provide training for personnel providing transit service." The motion was unanimously adopted. (resolution attached)
16. Police Juror Chris Carter offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve a Can Shake permit for La Lady Hoyas (6/3/17)." The motion was unanimously adopted.
17. Police Juror Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve an occupational license for signs Today 2, LLC, LA Tactical LLC and Des/Ray Figure & Helmet Classics." The motion was unanimously adopted.
18. President Martin Triche recognized Police Juror Henry Dupre, who stated that the owners of 6402 Hwy 1 were late in placing their storm damages out for pick up and now the area is becoming a community dump. He then stated that the residents are asking what can be done before hurricane season begins. A brief discussion was then held regarding a solution to this matter. Following the discussion, the Jury agreed to send a derelict structure/junk letter to the land owner and proceed from there.
19. Police Juror Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the 1st phase of the derelict structure procedure as well as a junk letter to the owner at 6402 Hwy 1." The motion was unanimously adopted.
20. Police Juror Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve a light on Elmfield at Hwy 308." The motion was unanimously adopted.
21. President Martin Triche recognized Police Juror Jeff Naquin, who stated that he would like DOTD to consider reducing the speed limit on Hwy 1 in the Labadieville area from LA Hwy 398 to Pine St. to 35 mph.
22. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve a letter to DOTD requesting the reduction in the speed limit on Hwy 1 in the Labadieville area from LA Hwy 398 to Pine St. to 35 mph." The motion was unanimously adopted.
23. Police Juror Myron Matherne offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve a liquor license application for St. Joseph the Worker Church." The motion was unanimously adopted.
24. Police Juror Chris Carter offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the advertisement for qualifications for Engineering Services for the potential LCDBG Fertitta Lane to Richard Lane Sewer Project.

Upon being placed to a vote, the above resolution was adopted as follows:

| | |
|---------|----------------|
| Yeas: | 8 |
| Nays: | 0 |
| Absent: | Booster Breaux |

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a Change Order for the 22 Pump Station Project - Hazard Mitigation Program in the amount of \$11,362.78 for the emergency levee fluff in/repair to be funded through Ward 9 Drainage.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Booster Breaux

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a variance of 3 ft. on side property set-backs at 426 Bayou Drive in the Pierre Part Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Booster Breaux

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a variance of 3.5 ft. on the right side set back at 335 Highway 998.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Booster Breaux

On a motion by Mr. Henry Dupre, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the agreement with the Lafourche Basin Levee District to assist in digging the Plattenville Canal along Spur 70 & Highway 70 to the Baker Canal in Assumption Parish with the Parish reimbursing fuel costs up to \$10,000.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Booster Breaux

AUTHORIZING RESOLUTION

WHEREAS, Assumption Parish Police Jury hereinafter
(Legal Name of Applicant)
referred to as the "Applicant", has requested assistance from the Louisiana Department of Transportation and Development for the purpose of capital assistance; and

WHEREAS, this project is considered to be important and necessary to transportation in
Napoleonville, Assumption Parish; And
(City/Town and Parish)

WHEREAS, the Applicant has the legal, fiscal, and managerial capacity to carry out the project.

NOW THEREFORE BE IT RESOLVED that the Applicant requests funding for the project from the Louisiana Department of Transportation and Development; and

That the Applicant, while making application to or receiving grants from the Federal Transit Administration, will comply with the Federal Statutes, regulations, executive orders and administrative requirements as listed in Appendix 1 (copied from FTA Circular 9070.1G) of the 2016 Application Procedures Manual.

That the Applicant has or will make available the required non-federal funds to meet local share requirements.

That Martin S. Triche, President is empowered to sign
(Name & Title of Designated Official i.e. Board Member; Director; President etc.)
a contract on behalf of the Applicant; and

That the above named official may sign on behalf of the Applicant any assurance, certification, or other documentation that may be required as part of the application submitted; and

That this resolution is applicable for a period of one year unless revoked by the Board and copy of such revocation shall be furnished to the Louisiana Department of Transportation and Development.

CERTIFICATE

The undersigned duly qualified and acting Sec-Treas of the Kim M. Torres certifies that the
(Title of Officer) (Legal Name of Applicant)
foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the
Police Jury held on April 26, 2017. (Valid for one year from date)
(Governing Body of Applicant)

Kim M Torres
(Signature of Recording Officer)

Secretary-Treasurer
(Title of Recording Officer)