

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, December 14, 2016
4:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, and Mr. Chris Carter.
Committee members recorded as absent were: Mr. Booster Breaux, and Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Ron Alcorn, and Mr. Jeff Naquin.
2. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve to replace Shane Oubre with Ira Patereau on the BL Dr. Dist." The motion was unanimously adopted.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the Parish Engineer to proceed with the sweep out of the borrow pit along the Aristille Road Levee." The motion was unanimously adopted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve of a \$15,000 allocation to LGAP South Loop Canal Project." The motion was unanimously adopted.
5. Committee member Patrick Johnson discussed that they took action in terms of getting a drainage district started for the Lower Texas Drainage System. He stated that a resident in that area asked about having some improvements done with the ditch behind their homes. He further stated that after tonight's meeting, he will meet with Joseph Savoie regarding these plans; therefore, there is no further action to be taken at this time.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to replace culverts on Lee Drive at 2220, 2224, and 2226." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the cross culvert extension on Rue de Kajun Street from the Road Fund." The motion was unanimously adopted.
8. Regarding the area of 3145 Highway 70, the Parish Engineer, Joseph Savoie, informed the jury that this area is a designated wetland area. It is across the street from a residential structure; however, in this case he would recommend contacting the Corps of Engineers to get the proper permits required due to having to dig about 5 feet deep. He further stated that the shortest time they would have to wait to receive a permit is about 60 to 70 days.
9. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to submit for a permit to sweep out slough at 3145 Highway 70." The motion was unanimously adopted.
10. Committee member Chris Carter offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, December 14, 2016
4:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, and Mr. Jeff Naquin.
Committee member recorded as absent was: Mr. Booster Breaux.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne, and Mr. Irving Comeaux.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve to pay the bills submitted through December 9, 2016." The motion was unanimously adopted.
3. Committee member Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the renewal contract with Dr. Keith Landry for Jail Physician services in 2017." The motion was unanimously adopted.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve the renewal contracts with all polling place locations for 2017." The motion was unanimously adopted.
5. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the renewal recycling contract with the ARC for 2017." The motion was unanimously adopted.
6. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the lease agreement with Ricky Landry for 2017 for the Himalaya Boat Launch." The motion was unanimously adopted.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve the lease agreement with BR&T, Inc. for 2017 for the Delise Road Boat Launch." The motion was unanimously adopted.
8. Committee member Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the lease agreement with Terry Blanchard for 2017 for the Lower Texas Boat Launch." The motion was unanimously adopted.
9. President Triche recognized committee member Irving Comeaux, who discussed the Walking Trail in Bayou L'Ourse with the jury. He stated that the estimate he received on it is \$70,000. Joseph Savoie explained that the estimate includes removing the existing asphalt surface, grinding down and removing cypress stumps, and pouring concrete. Mr. Savoie stated that the project estimate included \$60,000 in construction fees and \$7,500 in engineering fees.
10. Committee member Irving Comeaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve to go forward with the engineering agreement regarding the converting of the Walking Trail in Bayou L'Ourse to a concrete walking trail at approximately \$70,000." The motion was unanimously adopted.
11. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee deviate for the renewal lease of the Belle River Park." The motion was unanimously adopted.
12. President Triche called for any public comments regarding the renewal lease of the Belle River Park under the same terms and conditions of the previous year for a two-year term. Following three (3) calls, there were no comments received.
13. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the renewal lease of the Belle River Park with the same terms and conditions of the previous year for a two-year term." The motion was unanimously adopted.
14. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
Finance Committee Chairman

Personnel Committee Meeting
of the
Assumption Parish Police Jury

Wednesday, December 14, 2016
4:50 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Johnson, Vice Chairman; Mr. Chris Carter, Mr. Henry Dupre, Mr. Myron Matherne, and Mr. Martin Triche.
Committee member recorded as absent was: Mr. Booster Breaux.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin, and Mr. Irving Comeaux.
2. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve an additional three weeks of FMLA for Donna Guilfo." The motion was unanimously adopted.
3. President Triche recognized Mrs. Erin Theriot, who discussed the Assumption Parish Community Center staffing with the jury. She stated that she is requesting a system of support in some changes they would like to make to the staffing there and possibly to help with recruiting employees. They have been encountering issues based on the fact that they have a voluntary staff. Mrs. Theriot further stated that there are currently only four (4) employees who are willing to work events, and on average they need four workers per weekend. She explained that she would like to have the current maintenance supervisor, Brian Blankenship, put in charge of any new staff members if expanded. She stated that if they cannot recruit more people who want to work, they would have to choose other options such as temporary or part-time employees.
After a brief discussion, President Triche suggested that Mr. Blankenship meet with Mr. Bobby Naquin and determine how many people would be interested in the work. He explained if they are not convinced that they can get a commitment from the current staff, then they have to start looking at other options.
4. Committee member Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve to support Mrs. Theriot in moving forward with the staffing of the Assumption Parish Community Center." The motion was unanimously adopted.
5. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the jury to go into an Executive Session." The motion was unanimously adopted.
6. President Martin Triche offered a motion, seconded by Mr. Hendry Dupre, "THAT, the committee approve to go back into regular session." The motion was unanimously adopted.
7. President Martin Triche offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the Permitting Department to extend the training probationary period for 90 more days and then be further evaluated." The motion was unanimously adopted.
8. Committee member Chris Carter offered a motion, seconded by Mr. Martin Triche, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
Personnel Committee Vice-Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, December 14, 2016
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, and Mr. Martin Triche.
Committee member recorded as absent was: Mr. Booster Breaux.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, and Mr. Myron Matherne.
2. Committee member Irving Comeaux recognized Mr. Joshua Manning, Transportation Planner, who presented the jury with a presentation relative to recent changes to the Houma-Thibodaux MPO program. He explained that after the 2010 census, the urbanized area was updated again and now comes all the way up to Napoleonville allowing them more opportunities to work with us.
3. OEP Director, John Boudreaux, tabled the request of preliminary approval for a mobile home park located at 140 Grisaffe Lane in the Belle Rose Community.
4. Regarding the abandonment of a portion of Comeaux Street, Mr. Joseph Savoie stated that he discussed the project with Mr. Mike Calabro. He further stated that they will have to mark out the section to be abandoned, and they will present it at the next meeting for approval to move forward. No further action was to be taken at this time.
5. Committee member Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve a flag lot subject to servitude of Lots A, B, and C and Bell South Telecommunications." The motion was unanimously adopted.
6. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the separation of property for Roger Olivier and grandfathering in existing structures as is contingent upon no changes being made." The motion was unanimously adopted.
7. Committee member Martin Triche offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and accept the low bid of \$40,550 from the low bidder, BlueLine Rental, for the LGAP Grant for the purchase of the scissor lift." The motion was unanimously adopted.
8. The jurors stated they would like to discuss ideas regarding the usage of the remaining funds of \$32,555 from the LGAP Grant. President Triche recognized Mr. Bobby Naquin, who stated that due to the amount of adjudicated lots in the parish, he'd recommend purchasing two new lawn mowers to replace the ones they currently use. The ones currently being used could then be used by the Detention Center and the Ag Center. Mr. Naquin further stated that for \$9,000 he would also replace a grass spraying rig on one of the trucks.
9. President Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve the recommendation of the Parish Manager to purchase two new mowers on state bid contract and authorize the purchase of a grass spray rig with the remainder of the LGAP Grant." The motion was unanimously adopted.
10. President Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve the low bidder, LA Contracting Enterprise, LLC as recommended by the Parish Engineer for the Belle Rose Library Construction Project contingent upon concurrent approval of Facility Planning and Control with a parish commitment to fully fund the project until completion." The motion was unanimously adopted.
11. President Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve for President to sign LIHEAP agreement for grant period covering 10/1/2016 - 9/30/2018." The motion was unanimously adopted.
12. Mr. John Boudreaux tabled the request to approve credit change order #1 for the Safe Room Project.
13. Mr. John Boudreaux tabled the request to approve substantial completion for the Safe Room Project.
14. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee authorize the release of bond payment for Settoon Construction for the Lee Drive Bulkhead Project." The motion was unanimously adopted.
15. Chairman Irving Comeaux recognized Mr. John Boudreaux, who stated that there were no updates on the Disaster Recovery Grants.

16. Ms. Beryl Gomez was recognized and stated that a CCO meeting was held on December 7th with four members from FEMA. The previous phase has been completed, and they will now move into the federal registry to begin advertising.
17. Committee member Jeff Naquin offered a motion, seconded by Mr. Martin Triche, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, December 14, 2016
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin S. Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1 Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; and Mr. Myron Matherne, Ward 9.
Police Juror recorded as absent was: Mr. Booster Breaux, Ward 8.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the minutes of November 22, 2016." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that they recommended/discussed the following matters: approved to replace Shane Oubre with Ira Patereau on the BL Dr. District, approved the Parish Engineer to proceed with the sweep out of the borrow pit along the Aristille Road Levee, approved of a \$15,000 allocation to LGAP South Loop Canal Project, discussed action was taken in terms of getting a drainage district started for the Lower Texas Drainage System, approved to replace culverts on Lee Drive at 2220, 2224, and 2226 for \$15,000, approved the cross culvert extension on Rue de Cajun Street from the Road Fund for \$3,000, and approved to submit for a permit to sweep out slough at 3145 Highway 70.
7. President Martin Triche offered a motion, seconded by Mr. Patrick Johnson, "THAT, the committee approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Martin Triche stated that the Finance Committee met and recommended/discussed the following matters: payment of the bills submitted through December 9, 2016, approved the renewal contract with Dr. Keith Landry for Jail Physician services in 2017, approved the renewal contracts with all polling place locations for 2017, approved the renewal recycling contract with the ARC for 2017, approved the lease agreement with Ricky Landry for 2017 for the Himalaya Boat Launch, approved the lease agreement with BR&T, Inc. for 2017 for the Delise Road Boat Launch, approved the lease agreement with Terry Blanchard for 2017 for the Lower Texas Boat Launch, approved to go forward with the engineering agreement regarding the converting of the Walking Trail in Bayou L'Ourse to a concrete walking trail at approximately \$70,000, and approved the renewal lease of the Belle River Park with the same terms and conditions of the previous year for a two-year term.
9. Police Juror Myron Matherne offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted.
10. President Martin Triche recognized Personnel Committee Chairman Patrick Johnson, who stated that they met and recommended/discussed the following matters: approved an additional three weeks of FMLA for Donna Guilfo, discussed the Assumption Parish Community Center staffing with the jury and approved to support Mrs. Theriot in moving forward with the staffing, and approved the Permitting Department to extend the training probationary period for 90 more days and then be further evaluated.
11. President Martin Triche offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the Personnel Committee report as presented." The motion was unanimously adopted.
12. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the Engineering/Grants Committee met and discussed/recommended the following matters; Mr. Joshua Manning presented the jury with a presentation relative to recent changes to the Houma-Thibodaux MPO program, approved a flag lot subject to servitude of Lots A, B, and C and Bell South Telecommunications, approved the separation of property for Roger Olivier and grandfathering in existing structures as is contingent upon no changes being made, approved to accept the low bid of \$40,550 from the low bidder, BlueLine Rental, for the LGAP Grant for the purchase of the scissor lift, approved the recommendation of the Parish Manager to purchase two new mowers on state bid contract and authorize the purchase of a grass spray rig with the remainder of the LGAP Grant, approved the low bidder, LA Contracting Enterprise, LLC

as recommended by the Parish Engineer for the Belle Rose Library Construction Project, approved for President to sign LIHEAP agreement for grant period covering 10/1/2016 - 9/30/2018, authorized the release of bond payment for Settoon Construction for the Lee Drive Bulkhead Project, and Ms. Beryl Gomez informed the jury that a CCO meeting was held on December 7th with four members from FEMA.

13. President Martin Triche offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted.
14. President Triche recognized Mr. Albert Vicknair, who asked the jury about constructing a houseboat slightly off the landing of Attakapas Landing. He stated it would take him approximately two months to complete the project, and he would have it moved immediately after completion. During the construction period, Mr. Vicknair said he'd only be occupying one parking spot with his truck and that his equipment would be on the barge. He stated that the camp owner near the landing does not have any objections to him docking there. Committee member Patrick Johnson suggested that Mr. Vicknair move the barge forward about 10 feet to allow the public to continue fishing in that area if desired.
15. Police Juror Jeff Naquin offered a motion, seconded by Mr. Patrick Johnson, "THAT, the committee allow Mr. Vicknair to construct a houseboat off the landing of Attakapas Landing for about 60 days unless and until any complaints from the public arise."
16. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve to adopt resolution providing for canvassing the returns and declaring the results of the election held in Consolidated Fire Protection District." The motion was unanimously adopted.
17. Police Juror Patrick Johnson offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve to adopt resolution providing for canvassing the returns and declaring the results of the election held in Road Lighting District No. 1." The motion was unanimously adopted.
18. Police Juror Henry Dupre offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a proclamation recognizing Mary Lee Larvadain for her 90th Birthday and to send her well wishes from the Parish." The motion was unanimously adopted.
19. Police Juror Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve an occupational license for IEI Services, LLC, Carpenter, A&E Fisheries, Belle River Ceramics & Wood, Hollywood's, and Can Row C-Store, LLC." The motion was unanimously adopted.
20. Police Juror Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury accept the low bid of \$6,700 from Louisiana Trashit, LLC for the derelict structure located at Lot S by Ewellville Lane and front by Hwy. 1 in the Belle Rose Community." The motion was unanimously adopted.
21. Police Juror Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve liquor licenses for Hollywood's and Cane Row C-Store, LLC." The motion was unanimously adopted.
22. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve to deviate regarding a fundraiser for Troy Brown and to approve a liquor license for a Mustang Softball fundraiser." The motion was unanimously adopted.
23. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve a campaign event for Senator Troy Brown at the Assumption Community Center." The motion was unanimously adopted.
24. President Martin Triche asked the public for any public comments, questions or concerns regarding the campaign event for Senator Troy Brown. Following three (3) calls, there were no comments received.
25. Police Juror Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve a temporary liquor license for the Mustang Softball Fundraiser." The motion was unanimously adopted.
26. President Martin Triche asked the public for any public comments, questions or concerns regarding the Mustang Softball Fundraiser. Following three (3) calls, there were no comments received.
27. Police Juror Chris Carter offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President