

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 8, 2017  
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Booster Breaux, Mr. Martin Triche. Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Martin Triche, 'THAT, the committee approve \$1,000 for Gus St. Outfall Project.' The motion was unanimously adopted.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, 'THAT, the committee approve \$500 for 250 Cindy St. Catchbasin Project.' The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Martin Triche, 'THAT, the committee approve \$1,600 for Napoleonville Library & Ratliff Rd Culvert Replacement Project.' The motion was unanimously adopted.
5. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, 'THAT, the committee approve \$450 for Cross La Rue St. Culvert Replacement Project.' The motion was unanimously adopted.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Martin Triche, 'THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned.' The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre  
Drainage Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 8, 2017  
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Booster Breaux.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve payment of the bills submitted through February 3, 2017." The motion was unanimously adopted.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve adding supplemental pay for ADA Adam J. Koenig in replacement of Sara Clarke." The motion was unanimously adopted.
4. Committee member Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
Finance Committee Chairman

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 8, 2017  
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the OEP Director, who stated that the developer is subdividing two lots on his property located in the Oaks at Belle River and one of the lots is below the square footage required by the sanitation department. He stated that the community sewer system that's on site would allow the square footage size. Therefore, the Parish Sanitarian is requesting an approval by the Parish to issue the permit due to the size being below 12,000 sq ft.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, 'THAT, the committee approve the re-subdivision of property located in the Oaks at Belle River (Lots 38-A-1 and 39-A-1.'" The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the Parish Engineer, who stated that LA Hwy 70 Pump Station #1 Bulkhead Installation Project was bided out and the apparent lowest bidder was RES Contractors, LLC with a bid amount \$17,635. He then stated that he recommends approval. In response, he also stated that the right of way document has been signed.  
In response, Police Juror Booster Breaux stated that \$15,000 was previously budgeted and \$2,000 will be allocated from the drainage budget. He also added that Mr. Shawn Blanchard would like to be notified if the Parish will need to access his property or any reason.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, 'THAT, the committee approve the low quote of \$17,635 submitted by RES Contractors, LLC for the LA Hwy 70 Pump Station #1 Bulkhead Installation Project.'" The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the OEP Director, who stated that the following is an update on all Disaster Recovery Grants:
  - Cancienne Canal Project – Instructions have been given to GEC to re-work the plans as a suction dredge project and provide the Jury with a copy when completed.
  - Marais Sewer Project – The Parish Engineer stated that the plans were completed and submitted to Pan American for review. He stated that they received their comments and are now making the necessary adjustments in accordance with what was received.
  - Sewer Generators Project – the Parish Engineer stated that they have added the additional generators due to the revised budget. He then stated that due to the added generators and 2 yrs. in cost increases the budget was escalated therefore, they are working to try and get the project within budget.
  - Pump Station Project – Ed Stock of C.J. Savoie's Office stated that all of the pump stations and the discharge piping have been installed except for 2 which will be starting soon. He stated that the gas company in Pierre Part has started installing gas lines.  
Police Juror Myron Matherne stated that he visited one of the sites and was not satisfied with the installation.  
In response, the Parish Engineer stated that the sites are not completed but the site that was visited had been tampered with and is under investigation. He further stated that the completed work will be re-inspected for required specification prior to acceptance.
  - Linear Park Project – Ed Stock of C.J. Savoie's Office stated that DOTD still has the drawings but have not submitted any response.
  - Wastewater Generator Project – The project coincides with the Disaster Recovery.
  - Belle Rose Library – The Ground Breaking ceremony is Thursday, February 9, 2017 at 10 a.m.
7. The OEP Director stated that there were no updates regarding FEMA appeals.

8. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, 'THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.' The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 8, 2017  
6 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the minutes of January 25, 2017 meeting." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following matters, \$1,000 for Gus St. Outfall Project, \$500 for 250 Cindy St. Catchbasin Project, \$1,600 for Napoleonville Library & Ratliff Rd Culvert Replacement Project, and \$450 for Cross La Rue St. Culvert Replacement Project.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Martin Triche stated that the Finance Committee met and recommended the following matters; payment of the bills submitted through February 3, 2017 and supplemental pay for ADA Adam J. Koenig in replacement of Sara Clarke.
9. Police Juror Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
10. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; the re-subdivision of property located in the Oaks at Belle River (Lots 38-A-1 and 39-A-1, accept the low quote of \$17,635 submitted by RES Contractors, LLC for the LA Hwy 70 Pump Station #1 Bulkhead Installation Project, and received an update on the Disaster Recovery Grants.
11. Police Juror Irving Comeaux offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Martin Triche recognized the Grants Coordinator, who briefly explained the proposed revisions to the Assumption Parish Community Center Contract which states the following: that the damage and clean-up deposit for the Reception Hall, Social Events in the Gymnasium, and the Sporting Events in the Gymnasium will be accepted in cash, money order or cashier's check **only**, the damage deposit for Social Events in the Gymnasium will be increased to \$1,000 and there will be a NSF fee of \$35 imposed if a check is returned and if the check is returned and the account holder does not remedy the situation by the end of the next business day, the matter will be turned over to the DA's Office to handle.
13. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve and accept the proposed revisions to the Assumption Parish Community Center Contract as it pertains to the clean up deposit." The motion was unanimously adopted. (resolution attached)
14. The Grants Coordinator then requested that the Police Jury also adopt the revision to due date to submit the insurance and clean-up deposit. She suggested that it be changed from 30 days to 10 days prior to the events date.

15. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve and accept the proposed revision to the due date to submit the insurance and clean-up deposit." The motion was unanimously adopted, (resolution attached)
16. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve an occupational license for Heavenly Maids, Heart of a Lion Production, Bayou Pressure Washing & Painting, Action Industries, Danos and Curole Marine Contractors, LLC, Essential Balance LLC, Fringes, Etc., Lots of Love Handcrafted Bath & Body Products and Gina'z/Gi'Nor G." The motion was unanimously adopted.
17. President Martin Triche explained the illegal dump along Gold & Lincoln St. and requested that the General Foreman obtain prices for a 4 ft chain link fence.
18. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve a light on Lanier St. at Hwy 308, on Victoria St. at Hwy 308 and on Renee St. at Hwy 308." The motion was unanimously adopted.
19. Police Juror Henry Dupre offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a resolution to DOTD requesting they consider installing a caution light at the intersection of Hwy 1 & Hwy 999 and Hwy 1 & Hwy 1005," The motion was unanimously adopted. (resolution attached)
20. President Martin Triche requested that a separate request be made to DOTD to inspect and reinstall all the signage (chevron, curve warning, etc) that were along Hwy 401 and throughout the parish, that are now down and damaged due to the straight line wind, storm and tornado from last year, be replaced.
21. Police Juror Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve a resolution to DOTD requesting they inspect and reinstall all the signage (Chevron, curve warning, etc) that were along Hwy 401 and throughout the parish, that are now down and damaged due to the straight line wind, storm and tornado from last year, be replaced." The motion was unanimously adopted. (resolution attached)
22. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for dwelling located at 119 Hickory St." The motion was unanimously adopted.
23. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for dwelling located at 213 Sophie St." The motion was unanimously adopted.
24. Police Juror Patrick Johnson offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for dwelling located at 2617 Hwy 308." The motion was unanimously adopted.
25. Police Juror Jeff Naquin offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a liquor license application submitted by Labadieville Spring Festival, Inc." The motion was unanimously adopted.
26. Police Juror Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
President

On a motion by Mr. Booster Breaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

#### RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby approve the contractual revisions as it relates to usage of the Assumption Parish Community Center as follows:

**Current:**

A \$500 damage and clean-up deposit is due on all rentals and is accepted in check, cash or money order form.

**Revision:**

*The damage and clean-up deposit for the RECEPTION HALL remains at \$500 and is only accepted in cash, money order or cashier's check form.*

*The damage and clean-up deposit for a SOCIAL EVENT held in the GYMNASIUM increases to \$1,000 and is only accepted in cash, money order or cashier's check form.*

*The damage and clean-up deposit for a SPORTING EVENT held in the GYMNASIUM remains at \$500 and is only accepted in cash, money order or cashier's check form.*

**Current:**

There is no policy regarding payments returned for non-sufficient funds (NSF).

**Revision:**

*A \$35.00 fee will be imposed for all checks returned NSF. Also, if a check is returned due to non-sufficient funds in the account, the account holder will be contacted and advised of the situation and offered to come in by the end of the next business day to remedy the situation. If the situation is not remedied the check will then be turned over to the DA's office to handle accordingly.*

Upon being placed to a vote, the above resolution was adopted as follows:

|         |   |
|---------|---|
| Yeas:   | 9 |
| Nays:   | 0 |
| Absent: | 0 |

On a motion by Mr. Henry Dupre, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the supplemental pay for ADA Adam J. Koenig, effective February 9, 2017, as replacement for Ms. Sara Clarke who previously resigned.

Upon being placed to a vote, the above resolution was adopted as follows:

|         |   |
|---------|---|
| Yeas:   | 9 |
| Nays:   | 0 |
| Absent: | 0 |



On a motion by Mr. Irving Comeaux, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the apparent lowest responsible quote submitted by RES Contractors, LLC for the LA Hwy 70 Pump Station #1 Bulkhead Installation Project in the amount of \$17,635.00.

Upon being placed to a vote, the above resolution was adopted as follows:

|         |   |
|---------|---|
| Yeas:   | 9 |
| Nays:   | 0 |
| Absent: | 0 |

On a motion by Mr. Irving Comeaux, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-subdivision of property located in the Oaks at Belle River (Lots 38-A-1 & 39-A-1).

Yeas: 9  
Nays: 0  
Absent: 0