

AGENDA
Regular Meeting
Of the
Assumption Parish Fire Board

Thursday, January 24, 2013
6:00 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Irving Comeaux, Mr. Calvin James, Mr. Henry Dupre, Mr. Booster Breaux.
Committee members recorded as absent were: Mr. Patrick Lawless, Mr. Jeff Naquin, Mr. Patrick Johnson, Mr. Myron Matherne.
2. Chairman Martin Triche led the Prayer and Police Juror Calvin James led the Pledge of Allegiance to the Flag.
3. Chairman Martin Triche recognized Fire Chief Don Breaux to discuss the Active 911 Program. Chief Don Breaux stated that the purpose of the meeting is not to place blame on any agency but to open lines of communication between OEP, Fire Board, Sheriff, Sheriff's Office, Dispatchers and Fire Departments. He proceeded to say that the Fire Department's goal is to respond to emergencies more effectively and efficiently for the entire parish. He then stated that Active 911 is a program they are trying to implement in the parish. He stated that it is a computer web-based app that sends calls to a cell phone. He stated that it transmits through the CAD System and the dispatcher. He further stated that as the call comes in, the CAD system sets it up and sends it to a unique e-mail address.
4. Committee member Jeff Naquin entered the meeting at this time.
5. Chief Don Breaux presented a slide show on the Active 911 Program and its connection with CAD. He stated that there is a mapping with GPS with the Active 911 Program. It's extremely fast, easy to read, and can be used on any device (smart phone, home phone, etc.). He briefly gave further details regarding the system and stated that it would be a back-up system but the page out would be used first. He stated that the cost is \$12-\$15 a phone per year compared to a pager which is \$500. Chief Breaux stated that the Active 911 is dependent upon the CAD System. He then stated that he would like to implement a written procedure for the dispatchers requiring that they go through additional training and a certification process. He further stated that each department has their own way to operate but he suggests that a standard protocol be formulated so that each fire department can respond on one accord.
6. Chairman Martin Triche recognized the OEP Director, who stated that the capabilities of the present system can't be compared to the CAD System. He stated that the Parish had a Power CAD System but it was hit by lightning and the parts to repair the system are no longer available due to the system being very outdated. He then asked that the CAD System not be confused with the Power 911 System. He stated that the 911 System will be upgraded this year because it is outdated as well. He further explained the 911 System can't be hatched into versus the CAD System which utilizes the internet and the maintenance cost is feasible.
7. Committee member Patrick Johnson entered the meeting at this time.
8. In response, Chief Don Breaux stated that the Fire Departments are interested in having the CAD System back up and running and would like to know the problem, the repair cost, etc.
9. A brief discussion was then held regarding the CAD System, its damages and the problem with getting it repaired. In response, the OEP Director explained that the 911 System is the system utilized to take calls and provide the location identification/mapping. He then stated that the CAD System is computer aided dispatch or another software that once you complete receiving the information, input it in, it's forwarded to the CAD System to dispatch a person and tracking the event after it's been dispatched. He then stated that the dispatch is done manually now that the CAD System is down. He further stated that the Parish has been without the system for a couple of years.
10. Sheriff Mike Waguespack suggested that the interim internet be utilized to dispatch out a page. He then asked if the vendor could go in and set up the system on the 911 internet access computer. In response, Chief Breaux stated that the vendor would be happy to come and address the Parish concerning the system. He further reiterated that the Fire Departments are interested in the CAD System.
11. Following the brief discussion, the OEP Director stated that the CAD System is not the end to the problem or the solution. He stated that a person is needed to constantly update the data into the computer system on a daily basis. He added that he built the 1st CAD system in the Parish and it took several months to input the necessary/basic data. In response, he stated that the parish has Power Mapping which is also a part of 911 System which allows the dispatcher to locate the caller when it comes in. Sheriff Mike Waguespack suggested that another meeting be held when the 911 System is upgraded so everyone can have a better understanding of what takes place.

12. Chief Don Breaux then reiterated how important the CAD System is but stated that the SOG (standard operating guidelines) will be just as important. In response, the OEP Director stated that the SOG is geared more to 911 and not CAD.
13. A lengthy discussion was then held regarding the different fire departments response to certain call outs and setting protocol for everyone. Several examples were presented along with several suggestions for SOG. Following the discussion, the Fire Board agreed that the SOG's will be drafted for review before adoption. They also agreed to tentatively schedule a meeting in March for the presentation with Active 911 Representative in the 911 Office. They agreed to also invite Steve Kuiper, Acadian Ambulance.
14. The Fire Board then agreed to set quarterly Fire Board Meetings separate from the Regular Police Jury meetings.
15. Committee member Henry Dupre offered a motion, seconded by Mr. Calvin James, "THAT, there being no further business to come before the Fire Board, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
Fire Board Chairman