

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2013  
4:35 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Lawless, Vice-Chairman; Mr. Henry Dupre, Mr. Jeff Naquin.  
Committee members recorded as absent were: Mr. Booster Breaux, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Myron Matherne.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve to pay bills submitted through July 3, 2013." The motion was unanimously adopted.
3. Vice-Chairman Patrick Lawless recognized committee member Jeff Naquin, who stated that there is no back up mosquito sprayer when one is down therefore, he requested that the Parish Manager get prices for a new one.  
In response, the Parish Manager stated that he purchased a new truck this year and would like to include a mosquito sprayer in next year's budget. He then stated that the down sprayer is being repaired at present.
4. Vice-Chairman Patrick Lawless recognized the Parish Manager, who stated that the repair cost to the grass cutting van will exceed \$10,000 therefore, he would like to purchase a new vehicle. He stated that he would like to replace the van with a 1-ton crew cab truck which would be sufficient for what the van was used for. He then stated that the State Bid cost is \$24,457.38.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve and authorize the purchase of a 1-ton crew cab truck under state contract at \$24,457.38." The motion was unanimously adopted.
6. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Patrick Lawless  
Finance Committee Vice-Chairman

Re-opened Finance Committee  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2013  
4:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Lawless, Vice-Chairman; Mr. Henry Dupre, Mr. Jeff Naquin.  
Committee members recorded as absent were: Mr. Booster Breaux, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Myron Matherne.
2. Vice-Chairman Patrick Lawless requested that the committee be re-opened to allow Mr. Tommy Landry, Gallagher Insurance, to present proposals for the General Liability coverage.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve reopening the Finance Committee meeting to allow Tommy Landry to present renewal proposals for the General Liability Insurance." The motion was unanimously adopted.
4. Vice-Chairman Patrick Lawless requested comments, concerns, or questions regarding the request to allow Tommy Landry to present renewal proposals for the General Liability Insurance. Following three (3) calls, there were no comments.
5. Committee member Martin Triche entered the meeting at this time.
6. Vice-Chairman Patrick Lawless recognized Mr. Tommy Landry, Gallagher Insurance, who stated that he is satisfied with the renewal quotes that were received. He presented each Juror with the summary of the renewal proposal and stated that there is a reduction from last year of about \$27,000. He proceeded to explain the different options and stated that last year the Jury was at 483,079 and now there is a reduction in the property rate to \$456,233. He stated that the general liability did increase a little after the discount on the property due to all the buildings not being added. He stated that the total values are going from \$23 million to \$30 million. He listed the changes in the different facilities including the new and old buildings. In response, he explained and discussed uninsured motorists and advised that if the Jury would comply within 60 days, the premium would be reduced. He also informed the Jury that they have staff that could assist in getting the criteria met. Following a brief discussion, the committee agreed to table a decision until next meeting.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Insurance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Patrick Lawless  
Finance Committee Vice-Chairman

Personnel Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2013  
4:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Acting Chairman; Mr. Patrick Johnson, Mr. Henry Dupre, Mr. Myron Matherne.  
Committee members recorded as absent were: Mr. Booster Breaux, Mr. Calvin James.  
Other Police Jurors recorded as present were: Mr. Patrick Lawless, Mr. Jeff Naquin, Mr. Irving Comeaux.
2. Acting Chairman Martin Triche recognized the OEP Director, who stated that the operation at the Bayou Corne site is 7 days a week, 24 hrs. a day. The OEP command center mans the day and the Sheriff's Office mans the nights. He stated that the other OEP Staff members offer relief on the weekend. He then listed the equipment that is used on a daily basis and gave a brief update of the bubble site, gas findings and the risk, etc. He added that the timing for this incident is unknown.  
In response, Acting Chairman Martin Triche stated that in knowing this, he asked the OEP Director how is he preparing for the other roles and responsibilities that he handles within the parish.  
In response, the OEP Director stated that 911 has installed a new system and he will be meeting with the Sheriff to discuss the possibility of sharing the cost for a person to update the data. He also stated that he is at the site from 7:30 a.m. to approximately 5-6 p.m. daily. He stated that the situation in Bayou Corne is very complicated.  
Committee member Henry Dupre stated that he has worked at the OEP Director's side for some time and the matter is depth therefore, he can concur with the time that is spent on site.  
A brief discussion was then held regarding the time that is spent in the office by the OEP Director to handle day to day business.  
Acting Chairman Martin Triche recognized Kayte Landry, Administrative Assistant, who stated that matters are being handled but not in a timely manner. She then suggested that a time be designated for the Director to be contacted or to be in the office.  
A brief discussion was then held regarding the suggestion. In response, the Secretary-Treasurer stated that when you have a department that is deprived of the Director and the Planner, provisions should be made and considered.  
Police Juror Jeff Naquin stated that the OEP Director should designate part of his day to getting back to the daily routine and decide what duties should be delegated to whom and they be granted the authority to sign off and see it through.  
A lengthy discussion was held regarding the OEP Office and its operations. Following the discussion, the Acting Chairman suggested that he, the OEP Director and the Administrative Assistant meet to further discuss the matter.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Patrick Johnson, "THAT there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche, Acting Chairman  
Personnel Committee

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2013  
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Patrick Lawless, Mr. Jeff Naquin, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Myron Matherne.
2. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee grant preliminary approval for the subdivision of property for Sarah Daigle on Hwy 401." The motion was unanimously adopted.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve adopting the resolution for the Bertrandville Sewer Treatment Plant & Improvements and authorize the President to sign the required documents." The motion was unanimously adopted.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve adopting the resolution for the Peterville Sewer Treatment Plant & Improvements and authorize the President to sign the required documents." The motion was unanimously adopted.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve adopting the resolution for the Marais/Louis Lane Sewer Treatment Plant & Improvements and authorize the President to sign the required documents." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the Parish Engineer, who stated that RJ Daigle was the contractor for the 2012 Road Improvement Program and he is recommending substantial completion. He presented the committee with a packet and stated that the total cost for all roads including engineering fees was \$2,228,587.17. He stated that he inspected all road replacements and repairs that were done by the contractor and prepared a punch list which includes areas that are showing some fatigue or failure. He then stated that only 5 out of 75 roads need minor patching and covering at their expense. He added that this is one of the reasons that he is recommending to move forward with substantial completion so that he can close out the contract and start the warranty period so that no more money is expended. He then stated that if there is any area that needs to be addressed, please contact him to see if it's included in the punch list items. He added that a 5% retainage is being held from the contractor upon completion of the punch list items. In response to areas in Bayou Corne and Valance Road, the Parish Engineer stated that he visited the streets and documented all damages. He then stated that the areas repaired on Valance Road are not the failing sections but informed the committee that some patch work will be done.
7. Committee member Martin Triche offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve and grant substantial completion for the 2012 Road Overlay Program." The motion was unanimously adopted.
8. The Parish Engineer stated that bids were received for the Bertrandville Community Sewer and the low bid of \$1,774,716 was submitted by Magnolia Construction. He stated that the project budget is \$1,826,000 therefore, he recommends that the bid be approved and accepted.  
The OEP Director added that the Jury also needs to accept the low bid of \$5,500 submitted by Rene's Trucking for the clearing of property for the Bertrandville Community Sewer Project. In response, he stated that this amount is included in the project budget for clearing and snagging.
9. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and accept the low bid of \$1,774,716 submitted by Magnolia Construction for the Bertrandville Community Sewer Project." The motion was unanimously adopted.
10. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve and accept the low bid of \$5,500 submitted by Rene's Trucking to clear the property for the Bertrandville Community Sewer Project." The motion was unanimously adopted.
11. The Parish Engineer presented the committee with a current update and status of all grant projects under contract by Savoie's Engineering Firm. The Coastal Impact Assistant Program for Lake Verret Swamp and Lake Rim Restoration permitting phase is 80% complete, design phase is 70% complete and the preliminary plans are ready for review. The Disaster Recovery Waterworks Dist. No. 1 Treatment Plant Improvements & Storage Capacity Increase was 100% completed on May 7, 2013 under budget. LA Hwy 1016-2 12" Water Line Installation permitting phase is 80% complete and the

design phase is 95% complete. He stated that they obtained engineering contracts on June 12, 2013 and the ROW procurement is in progress. He further stated that an additional street was added and the plans for that addition should be completed within two (2) weeks and ready for bid. He also stated that the Waterworks is obtaining the ROWs for this street. The proposed 6" Waterline Installation at Ewell St. & Virginia St. permitting and plan phases have been completed and waiting for State authorization to advertise. The proposed 8" Waterline Installation for LA Hwy 998/Belle Rose Lane permitting and plan phases have been completed and waiting for State authorization to advertise. The proposed Sewer Improvements for Bertrandville Community Sewer System permitting and plan phases have been completed and bids were received and accepted and expect completion of the project by February 2014. The proposed Sewer Improvements for Peterville Loop Community Sewer permitting and plan phases have been completed and property acquisition is in progress with an estimated completion of April 2014. The Marais/Louis Lane Waste Water Collection System Improvements permitting and plan phases have been completed and waiting for right of ways to be obtained. The Sewer System Emergency Power Generators permitting phase is 10% complete, design phase is 10% complete, and the engineering contracts were obtained on May 22, 2013. The Critical Infrastructure Emergency Power Generators permitting phase is 10% complete, design phase is 10% complete, and the engineering contracts were obtained on May 8, 2013. He added that he expect both power generator projects to be completed in March 2013. The proposed Oak Lane Levee Extension permitting phase is 50% complete, design phase is 50% complete, the engineering contracts are pending approval from the State and some preliminary work was done to expedite the process. The Mike St. Drainage Pump Station & Platform permitting and plan phases have been completed, bidding is 100% complete, waiting the delivery of the pump. The Village of Napoleonville Proposed Linear Park permitting phase is 50% complete, design phase is 100% complete, need additional survey for State Land Office permit. The Landry Subdivision Drainage Pump Station & Platform permitting phase is 50% complete, design phase 50% complete, and the engineering contract is pending due to change in scope. The Retrofit of 22 Pump Stations HMGP #1786-007-0003 FEMA NO. 1786-DR-LA Project #106 study phase is 10% complete, permitting phase is 10% complete and a preliminary report has been submitted. If accepted and approved by FEMA they will move forward. The 8" Bayou Lafourche Crossing sites have been selected and are currently in the design phase and expect completion in January 2014. The Raw Water Pump Improvements permitting and design phases are 100% complete, bidding and construction is 50% and quotes are being obtained. The Plant Piping Improvement Project has been completed and within budget.

12. The Grants Coordinator stated that since the last report on the Belle Rose Library, the quality assurance plan submitted to DEQ was approved and tanks could be removed in the next 30 days. She then stated that upon removal of the tanks, the purchase of the property can take place.
13. The OEP Director stated that GEC is the engineering service for the drainage projects. He stated that they should be doing the Cancienne Canal Survey in the next few weeks so they can move forward on the design. He then stated that they are finalizing the Napoleonville Drainage Project and should have plans for review in the next month. He added that he received a letter from Hurricane Issac regarding the Hazardous Mitigation Project and the Parish was awarded \$292,000. He then stated that his administrative assistant will meet with the Hazardous Mitigation representative to discuss the application for a safe room. The OEP Director then stated that the EMPG Grant, which is the operational funds for the OEP Office, has been cut for 2014. He stated that the amount was \$35,000 and will be reduced to \$22,000.
14. In response to the update on the Bayou L'Ourse Boat Launch, the Grants Coordinator stated that they are in the RFQ's for engineering services for 30 days. Martha Cazaubon, South Central Planning, added that they were trying to assist the Parish due to the new deadlines that the state imposed. She stated that it has been advertised in the Lafourche Daily Comet. She stated that the deadline is Friday, July 12, 2013. In response, Mrs. Cazaubon stated that closing the Marais Lagoon and putting a mechanical treatment plant is very viable for that neighborhood. She stated that it was surveyed a while back and it did meet the LMI requirements. She explained the award schedule and stated that the project would not be considered until June 2015 if the Bertrandville Project stays on scheduled.
15. Chairman Irving Comeaux recognized the Special Programs Director, who gave the following update on the Federal Programs Grants expenditures. LIHEAP 1<sup>st</sup> allocation beginning balance of \$146,409.66-direct service \$134,201.32, Administration \$12,208.34, serviced 321 families, an ending balance of direct services \$28,331.19 and Administration 2,577.30. LIHEAP 2<sup>nd</sup> allocation beginning and ending fund balance of \$9,231.20. CSBG allocation beginning balance of \$82,781 direct services \$4,418, administration \$78,642, serviced 8 families, ending balance of direct services \$2,182.22 and administration \$25,745.90. ESG allocation \$41,200 - Homeless Prevention \$26,500, Operations \$10,500, HMIS \$3,000, Administration \$1,200, serviced 19 under Homeless Prevention and 2 under Operations an ending balance of Homeless Prevention \$22,457.52, Operations \$6,916.62, HMIS \$2,654.09 and administration \$1,200. EF&S allocation beginning balance of \$10,709 direct services \$10,495, administration \$214, serviced 37 families, ending balance of direct services \$2,688.57 and administration \$214. EMS beginning balance of \$1,066.29, serviced 1, ending balance of \$920.04. She stated that 1,268 clients were served with commodities. The following are a list of grants that

have been applied for: CSBG \$73,552 but the Parish will be funded at the 2013 level of \$82,781, ESG \$49,995 and Client Education \$2,500.

16. Chairman Irving Comeaux recognized Mrs. Beryl Gomez, who stated that the committee meeting has not taken place but she informed the committee that she is involved in Real Estate and has been attending meetings with FEMA and the Real Estate Industry. She stated that October 1, 2013 is a critical date referencing the maps and getting them right. She further explained the impact this will have on the flood insurance policies when the new maps are in place.
17. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Engineering/Grants committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, July 10, 2013  
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by President Martin S. Triche in the Assumption Parish Police Jury Chambers located at 4813 Hwy 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Patrick Lawless, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Henry Dupre, Ward 7; Mr. Myron Matherne, Ward 9.  
Police Jurors recorded as absent were: Mr. Calvin James, Ward 6; Mr. Booster Breaux, Ward 8.
3. President Martin Triche led the Prayer and the Pledge of Allegiance to the Flag.
4. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the minutes of June 26, 2013." The motion was unanimously adopted.
5. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the Jury only discussed the items listed due to lack of quorum. He then recognized Police Juror Patrick Johnson, who recommended that Ricky Landry and Nelson Guillot be reappointed to the Lower Texas Drainage District.
6. Police Juror Patrick Johnson offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve reappointing Ricky Landry and Nelson Guillot as board members to the Lower Texas Drainage District #15." The motion was unanimously adopted. (resolution attached)
7. Police Juror Henry Dupre stated that the catchbasin repair project on Hwy 402 was discussed and agreed upon.
8. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve \$200 for the Hwy 402 Catchbasin Repair Project." The motion was unanimously adopted.
9. President Martin Triche recognized Finance Committee Vice Chairman Patrick Lawless, who stated that the committee met and recommended the following; approved paying the bills submitted through July 3, 2013, discussed the purchase of a mosquito sprayer and agreed to put in next year's budget, approved the purchase of a 1-ton crew cab truck off state contract in the amount of \$24,457, received a presentation and discussed the renewal proposal for property and general liability insurance and agreed to make a final decision at the next meeting.
10. Police Juror Patrick lawless offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve and accept the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
11. President Martin Triche stated that the Personnel Committee met and discussed the Bayou Corne situation as it relates to the staffing of the OEP Office. He stated that he, the OEP Director and the Administrative Assistant to the OEP Director would meet and discuss the redirecting of responsibilities and report back to the Jury.
12. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; granted preliminary approval for the subdivision of property for Sarah Daigle on Hwy 401, adopted resolutions for the Bertrandville, Peterville and Marais/Louis Sewer Treatment Plant & Improvements and authorized the president to sign the required documents,, received an update on the budget report for the 2012 Road Improvement Program, granted substantial completion for the 2012 Road Improvement Program, approved and accepted the low bid of \$1,774,716.50 submitted by Magnolia Construction for the Bertrandville Community Sewer Project, approved and accepted the low bid of \$5,500 submitted by Renee's Trucking to clear the property for the Bertrandville Community Sewer Project, received a current update and status of all grant projects under contract by Savoie's Engineering Firm, received an update on the Belle Rose Library and the status of the Bayou L'Ourse Boat Launch Project, received an update on the Federal Programs Grants, and a brief FEMA appeal update.
13. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve and accept the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)

14. President Martin Triche opened the meeting to the public for any public comments, questions or concerns. He recognized Mr. Don Breaux, who requested an update on the right of way process for Hwy 1016-2 Project. In response, the Paris Engineer stated that the process is still ongoing for that project with about 4-5 remaining.  
In response to the 911 Viper System, the OEP Director stated that the system was installed several weeks ago and training was conducted with the call takers and the supervisors. He stated that it is still in the actual installation process working through the minor issues with the data base server and mapping. Gera Comm has ordered equipment to adapt the radio into the system. He also stated that the configuration issues have been connected. He then stated that piggy backing on Terrebonne will require a budget amount of \$10,000 per year and a person to configure the data and keep it up dated.  
President Martin Triche recognized Reynard Southall, who asked about a photo for Troy Brown in the Courthouse. In response, Mr. Triche stated that the matter will be taken care of after Mr. Brown's services are concluded. Following three (3) calls, there were no further comments.
15. President Martin Triche recognized the Secretary-Treasurer, who stated that resolution 1-A includes the millages that the Parish is interested in adopting and there are no roll forward millages at this time. She then stated that resolution 1.5 is the other taxes (recreation, drainage, parcels) and stated that if no questions or concerns, the Jury can approve the rates.
16. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve adopting the adjusted millage rates for the tax year 2013." The motion was unanimously adopted. (resolution attached)
17. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve adopting the other authorized millages and/or taxes for the tax year 2013." The motion was unanimously adopted. (resolution attached)
18. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve and adopt ordinance 13-07 to provide for the adoption of animals from the Assumption Parish Animal Shelter." The motion was unanimously adopted. (ordinance attached)
19. Police Juror Patrick Lawless offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the 2<sup>nd</sup> phase of the derelict structure procedure for the dwelling at lot 2 of Buggage Subdivision in Plattenville." The motion was unanimously adopted.
20. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve calling for a public hearing to make Ash St. a 1-Way St. from LA 1 to Cypress St." The motion was unanimously adopted.
21. President Martin Triche recognized Police Juror Myron Matherne, who stated that Mr. Lambert purchased property from Mr. Mike Smith on Rebecca Lane with the agreement that the road would be paved. He presented pictures of the area showing what was done by the owner was done incorrectly and doesn't meet the parish standards.  
The OEP Director stated that the owner was approved to create a subdivision in 2 phases and was granted a variance for lot 1. He stated that preliminary plans were provided but construction plans were never submitted. He further stated that the variance was issued contingent upon the roadway staying aggregate until he built the 1<sup>st</sup> phase of the subdivision.  
In response, Mr. Lambert stated that he would like a better road foundation because his car is being damaged by what has been constructed.  
A discussion was then held regarding the variance and the Parish accepting the road into the parish system. Following the discussion, they Jury agreed that Mr. Smith would not be allowed to sell any lots until the road comply with the Parish standards.
22. President Martin Triche recognized Police Juror Myron Matherne, who stated that the owner at 4318 is hauling in scrap iron to the site without a license. He the explained how they are using equipment to block the goings on at that location. He would like to notify them to cease action.  
A discussion was then held regarding the illegal scrap/junk yard at 4318 Hwy 70. Following the discussion, the ADA advised that the Police Jury start the junk letter process and procedures.
23. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve starting the junk letter process for 4318 Hwy 70 for storage of scrap iron." The motion was unanimously adopted.
24. Police Juror Patrick Johnson offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve adding the following matters to the agenda." The motion was unanimously adopted.



25. President Martin Triche requested comments, concerns, or questions regarding the request to approve a liquor license for St. Elizabeth Harvest Festival, an occupational license for Cypress Seafood & Take Out, GiGi Pillow Case Dresses, and Mr. Muffler & Brakes. Following three (3) calls, there were no comments.
26. Police Juror Patrick Johnson offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve a liquor license application for St. Elizabeth Harvest Festival." The motion was unanimously adopted.
27. Police Juror Patrick Johnson offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve an occupational license for Cypress Seafood & Take Out, GiGi Pillow Case Dresses, and Mr. Muffler & Brakes." The motion was adopted with Myron Matherne abstaining for Mr. Muffler & Brakes.
28. Police Juror Patrick Lawless requested that the occupational license submitted for Michel Mechanical be tabled for further information.
29. President Martin Triche recognized Police Juror Patrick Johnson, who requested that a copy of the occupational license for the business at 160A-160B Hwy 1012 and report to Mr. Johnson.
30. President Martin Triche recognized Police Juror Irving Comeaux, who requested that the dwelling at 118 Faith St. be declared derelict and the 1<sup>st</sup> phase of the derelict procedure be approved.
31. President Martin Triche requested comments, concerns or question regarding the request to declare the dwelling at 118 Faith St. derelict. Following three (3) calls, there were no comments.
32. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for the dwelling located at 118 Faith St." The motion was unanimously adopted.
33. President Martin Triche requested comments, concerns or question regarding the request to declare the dwelling at 117 Felicia St. derelict. Following three (3) calls, there were no comments.
34. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for the dwelling located at 117 Felicia St." The motion was unanimously adopted.
35. Police Juror Irving Comeaux explained that that roof on the trailer located at 170 Felicia St is posing a hazard for the neighbors and can be dangerous if a hurricane should pass. Therefore, he is requesting a derelict letter be sent to the owner. A discussion was then held regarding the trailer not being derelict and that the owner is requested to repair the roof. Following the discussion, the Jury agreed to request that the owner make repairs to the roof.
36. President Martin Triche requested comments, concerns or question regarding the request to have the roof repaired at 170 Felicia St. Following three (3) calls, there were no comments.
37. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve a letter to the owner at 170 Felicia St. requesting that roof be removed and repaired" The motion was unanimously adopted.
38. Police Juror Jeff Naquin stated that 318 Maple St. has been adjudicated to the Parish and the R&B crew has been taking care of the grass. He then stated the house needs to be demolished but would like suggesting on how to handle the matter to have it removed.  
A brief discussion was then held regarding the previous owner being notified before demolition and the redemption process.  
Following the discussion, the Secretary-Treasurer informed the Jury that the original owner is contacted when adjudicated property is being sold.
39. President Martin Triche requested comments, concerns or question regarding the request to declare the structure at 318 Maple St. derelict. Following three (3) calls, there were no comments.
40. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for the dwelling located at 318 Maple St. and send the letter to the previous owner." The motion was unanimously adopted.

41. Police Juror Henry Dupre offered a motion, seconded by Mr. Patrick Lawless, 'THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned.' The motion as unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
President