

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, March 22, 2017  
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Booster Breaux, Mr. Martin Triche. Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve \$2,800 for 4817 Hwy 308 Outfall Project." The motion was unanimously adopted.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$450 for 122 Pond Drive Culvert Replacement Project." The motion was unanimously adopted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$2,800 for North Side of Hwy 998 Canal Tree Removal Project." The motion was unanimously adopted.
5. Police Juror Patrick Johnson entered the meeting at this time.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$500 for Mary Ann and Jean St. Catchbasin Project." The motion was unanimously adopted.
7. A brief discussion was the held regarding the status of the catchbasin. The Parish Manager explained that the Parish Engineer was drafting the specific wording so that the cost would be specified for each standard and custom catchbasin.
8. Committee member Booster Breaux offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre  
Drainage Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, March 22, 2017  
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Henry Dupre, Mr. Booster Breaux.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve payment of the bills submitted through March 17, 2017." The motion was unanimously adopted.
3. Chairman Martin Triche recognized the Secretary-Treasurer, who stated that she previously explained the reason for the budget comparison statement and stated that it will be presented at the 2<sup>nd</sup> meeting of each month. She again stated that 100% of the Police Jury Association Dues were paid in January so it's good. She then stated that the damage repairs done by the Road Contractor and the R&B Department was authorized to correct was not budgeted therefore, reimbursement will be sought from the Road Contractor and the budget will be amended in July. She then stated that in the HAP budget in 2016 there were three (3) clients that moved in a unit after the 1<sup>st</sup> for the entire year and two (2) clients as of February for 2017. The interest amount earned for HUD is a little higher than what was projected. She then stated that HUD advanced the Parish more Hap funds than needed for December-February therefore, HAP funds had a larger portion of interest earned. She then stated that in November 2016, the Parish had a 2<sup>nd</sup> client that ported to Assumption Parish from another parish which was after the 2017 budgets were presented. She also stated that in November 2016 when the budgets were presented, the Parish had 15 clients that ported to other parishes. In January, 2017, we had 16 and February we had 17. No further actions are needed.
4. Committee member Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Budget Comparison Statements for February 2017." The motion was unanimously adopted.
5. Chairman Martin Triche recognized Kevin Guillot with the Chamber of Commerce, who stated that the Chamber welcomed a new member, Triple B. He stated that Misti Johnson attended the LAT Board meeting in Houma, as the representative for Assumption Chamber. He stated that in the 4<sup>th</sup> Quarter 2016, they will be planning the Annual Chamber Banquet and an evening of business card exchange.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the 4<sup>th</sup> quarter report of the Chamber of Commerce and approve the quarterly allocation." The motion was unanimously adopted.
7. Committee member Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
Finance Committee Chairman

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, March 22, 2017  
5:35 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the OEP Director, who stated that the resolution was adopted for the Bayou Beouf Boat Launch Project but it needs to be amended to state an Urgent Need resolution requesting the use of \$7,500 from the CDBG-DR Parish funds for the overrun.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve adoption of an Urgent Need resolution requesting use of \$7,500 from the CDBG-DR Parish Funds for the budget overrun on the Bayou Beouf Boat Launch Project." The motion was unanimously adopted.
4. The OEP Director stated that the Parish applied for an Air Curtain Incinerator last year after the tornado but was denied. After speaking with Martha Cazaubon of South Central Planning, they decided to reapply thru the Delta Regional Authority. He then stated that a resolution is needed granting him authorization to submit an application to the Delta Regional Authority for an Air Curtain Incinerator.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve adopting a resolution authorizing the OEP Director to submit an application to the Delta Regional Authority for an Air Curtain Incinerator." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the Secretary-Treasurer, who stated in the past there have been projects bided out and stated that they would be tax exempt. She explained that no sub-contractor would be charged taxes. She then stated that this decision is for the Police Jury to determine if the Bayou L'Ourse Walking Trail Project will be tax exempt. Parish Engineer Joseph Savoie added that as it stands it is not tax exempt.  
The Parish Engineer stated that the project is out for bid and this decision is not holding up the process but an amendment would be requested to the specifications that would state tax exempt or not.  
The Secretary-Treasurer added that when the Parish makes purchases they are tax exempt so if all outside contractors performing parish projects are tax exempt, the Parish will lose out on the sales taxes.  
Following a brief discussion, the committee agreed that no project would be tax exempt unless required by Federal Grants.
7. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve that all projects are taxable unless stated by the Federal Grant." The motion was unanimously adopted.
8. Chairman Irving Comeaux recognized Police Juror Booster Breaux, who stated that he was contacted by a Sheriff Deputy regarding the issue with homes not having visible house numbers. He stated that the Parish has requested and required that each house have their house number visible but what is the penalty if a home does not comply. In response, the Grants Coordinator stated that there are funds budgeted for this purpose and the project is underway and the number drive will happen soon. She stated that she has spoken with the Fire Departments and the schools therefore, the number drive will be held in these locations as well as the Police Jury Office. The OEP Director then gave a brief summary of what the ordinance stated and informed the committee that there is no penalty listed. Following a brief discussion, Chairman Martin Triche suggested that a notification be sent to each home regarding the drive.
9. Chairman Irving Comeaux recognized the OEP Director, who proceeded to give the update on the Disaster Recovery Grants.
  - Cancienne Canal – The OEP Director stated that the Engineer is re-working to complete the project as a suction dredge project.
  - Marais Sewer Project – ERR is under public review and when complete will be submitted to the State. The Parish Engineer stated that they have completed the amendment request by the State, closure plan for DEQ and waiting on an answer from Pan American, once received it will be put in place and re-submitted and then waiting on the approval.

- Sewer Project -. The OEP Director and the Parish Engineer discussed it and he is re-working the estimate with the State bid contracting numbers. The Parish Engineer then stated that they are very close to completion but they have to not only amend the budget but make some changes with regards to the generator as to what is being supplied off State Contract. He added that all of the equipment is not available on State Contract therefore they are re-budgeting according to that factor.
- Pump Station Project – The Parish Engineer stated that we are still waiting on the Corp of Engineers and some gas connections. He stated that the contractor has paid all the recommended fees to the gas company and he has met with these companies to push them to stay on the time schedule. In response, he stated that they are working and he sends an inspector to the sites daily. He further stated that they have to go to each site and do a punch list and some testing.
- Linear Park Project – The Parish Engineer stated that they have contacted DOTD several times this month and there is no change.
- Wastewater Generator – The OEP Director stated that this project goes along with the Disaster Recovery Project.
- Belle Rose Library – The Parish Engineer stated that the roof is being installed and by the end of the week they should be installing sheet rock. Brick mason is in line for the following week. Project is about two (2) weeks ahead of schedule.

10. The OEP Director stated that there are no updates on FEMA appeal.

11. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, “THAT, the committee approve adding the following matter to the agenda.” The motion was unanimously adopted.

12. Chairman Irving Comeaux recognized the OEP Director, who stated that the owner of a trailer at 431 Belle Rd is requesting a 25 ft. variance on front property set-back at 431 Belle River Road. He stated that it’s located along the river and will be in line with all of the structures in the area.

13. Chairman Irving Comeaux requested comments, questions or concerns regarding a variance at 431 Belle River Rd. Following three (3) calls, there were no comments received.

14. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, “THAT, the committee approve and grant a variance on front property set-backs of 25 ft. from the street’s edge at 431 Belle River Road.” The motion was unanimously adopted.

15. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, “THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.” The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Public Hearing  
(To obtain citizen views on the identification of a project to be named in the FY 2018-2019 Louisiana  
Community Development Block Grant Program)  
Of the  
Assumption Parish Police Jury

Wednesday, March 22, 2017  
5:50 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Henry Dupre, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Martin Triche stated that the purpose of the Public Hearing is to hear comments, questions, or concerns regarding the citizen views on the identification of a project to be named in the FY 2018-2019 Louisiana Community Development Block Grant Program. He then opened the meeting to the public. Following three (3) calls, there were no public comments received. He also stated that a sign in sheet was passed around for attendance signatures as required.
3. Police Juror Patrick Johnson and Chris Carter informed the committee that they were meeting with their constituents to ensure their interest in the Sewer Project for the stipulated areas in Wards 4 & 6.  
The Grants Coordinator requested that the information be submitted to her by Wednesday, March 29, 2017.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Public Hearing, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
Chairman

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, March 22, 2017  
6 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9..
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Chris Carter offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the minutes of March 8, 2017 meeting." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following matters; \$2,800 for 4817 Hwy 308 Outfall Project, \$450 for 122 Pond Drive Culvert Replacement Project, \$2,800 for North Side of Hwy 998 Canal Tree Removal Project, and \$500 for Mary Ann and Jean St. Catchbasin Project.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Martin Triche stated that the Finance Committee met and recommended the following matters; payment of the bills submitted through March 17, 2017, approved the Budget Comparison Statements for February 2017, and received the Chamber of Commerce 4<sup>th</sup> quarter 2016 report and approved the quarterly allocation.
9. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted.
10. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matter; adopted an Urgent Need resolution requesting use of \$7,500 from the CDBG-DR Parish Funds for the budget overrun on the Bayou Beouf Boat Launch Project, adopted a resolution authorizing the OEP Director to submit an application to the Delta Regional Authority for an Air Curtain Incinerator, requested that all projects be taxed unless state requires otherwise, discussed the requirements of house numbers and will be announcing the date for the upcoming drive, no FEMA update, and a variance at 431 Belle River Road on front property set-backs of 25 ft. from the street's edge.
11. Police Juror Irving Comeaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Martin Triche stated that a public hearing was held to receive comments, questions or concerns regarding citizen views on the identification of a project to be named in the FY 2018-2019 Louisiana Community Development Block Grant Program. He stated that no public comment was received but brief comments were received from Police Juror Patrick Johnson and Chris Carter.
13. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve a Can Shake for Delta Sigma Theta Sorority, Inc and Catholic Daughters." The motion was unanimously adopted.
14. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve an occupational license for Intertek Asset Integrity Management, Inc., JW Services and J. Creations by Morgan." The motion was unanimously adopted.
15. President Martin Triche recognized Police Juror Irving Comeaux, who explained the reason 206 Jamie Ct. was proposed for the 1<sup>st</sup> phase of the derelict structure procedure. After further discussion, the Police Jury agreed to table the matter.

16. Police Juror Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for dwelling located at 176/178 Dupaty Lane in the Dorseyville Community." The motion was unanimously adopted.
17. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for dwelling located at 184/190 Dorseyville Lane in the Dorseyville Community." The motion was unanimously adopted.
18. Police Juror Patrick Johnson offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the 1<sup>st</sup> phase of the derelict structure procedure for dwelling located at 2779/2783 Hwy 308 in the Labadieville Community." The motion was unanimously adopted.
19. Police Juror Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
President

On a motion by Mr. Irving Comeaux, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a variance on front property set-backs of 25 ft. from the street's edge at 431 Belle River Road.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0



On a motion by Mr. Irving Comeaux and seconded by Mr. Ron Alcorn, the following resolution was adopted:

**RESOLUTION**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO  
THE DELTA REGIONAL AUTHORITY**

WHEREAS in the past two years, Assumption Parish was hit by three major storms that left behind an estimated 30,000 cubic yards of vegetative debris, and

WHEREAS the Parish and State were unsuccessful in obtaining a federal disaster declaration so that assistance could be made available for handling storm related damages including debris removal, and

WEHREAS the Parish managed the vegetative debris from the Ezekiel Road temporary debris waste site in an open burn pile, which is required to be put out by the end of each day, and

WHEREAS an Air Curtain style incinerator would help the Parish dispose of debris in a safe and relatively quick manner and at a much reduced savings in terms of labor and transportation costs,

NOW THEREFORE BE IT RESOLVED THAT the Assumption Parish Police Jury does hereby authorize the Parish OEP Director to file an application with the Delta Regional Authority for \$115,200 to acquire an air curtain burner and to further authorize the Police Jury President to executive any and all documents in connection with said application and subsequent grant award to and/or from the Delta Regional Authority.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9  
Nays: 0  
Absent: 0

On a motion by Mr. Irving Comeaux and seconded by Mr. Ron Alcorn, the following resolution was adopted:

**GUSTAV-IKE COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY (CDBG-DR) COASTAL COMMUNITIES AND PARISH FUND  
CORRECTIVE AMENDMENT**

WHEREAS The Assumption Parish Police Jury passed an “Urgent Need” resolution on May 9, 2012, in connection with award of its Community Development Block Grant Disaster Recovery(CDBG-DR) Coastal Fisheries Program Fund of \$200,000 and later amended that resolution on April 24, 2013 to include local funds, and

WHEREAS the Coastal Fisheries Funds, other Police Jury funds totaling \$47,250 and Bayou L’Ourse Recreation District funds totaling \$157,437.00 were used to construct the E. C. “Bob” Thibodaux Memorial Boat Launch, located on Bayou Beouf in the Bayou L’Ourse Community, and

WHEREAS the funds spent by the Police Jury included the cost of a budget overrun totaling \$7,500, which the parish had to borrow from other parish project funds to cover the cost overrun and the funds need to be reimbursed, and

WHEREAS the Police Jury has excess funds in its CDBG-DR Parish funds and would like to use \$7,500 for Supplemental Funding on this Boat Launch Project, and

WHEREAS the Department of Housing and Urban Development regulations require that Assumption Parish certify that activities for which CDBG Funds are being requested are designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community; which are of recent origin or which recently became urgent,

NOW, THEREFORE BE IT RESOLVED that the Assumption Parish Police Jury does hereby certify that the aforesaid resolutions be hereby amended to include the final amounts used from various funds for the construction of the boat launch as follows: CDBG-DR Coastal Fisheries Fund \$200,000.00, Bayou L’Ourse Recreation District \$157,437.00, Police Jury Funds \$39,750.00 and CDBG DR Parish Fund Allocation \$7,500.00.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9  
Nays: 0  
Absent: 0