

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 9, 2016
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Booster Breaux, Mr. Chris Carter, Mr. Martin Triche. Other Police Juror recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Patrick Johnson.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$4,600 for Labadieville Primary to Birch St. Outfall Project." The motion was unanimously adopted.
3. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$750 for French Lane Ditching and Cross Culvert on the left side and Outfall Clearing Project on the right side." The motion was unanimously adopted.
4. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve St. Elizabeth Catholic Church Outfall Project subject to obtaining a hold harmless agreement." The motion was unanimously adopted.
5. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the following matter be added to the agenda." The motion was unanimously adopted.
6. Committee member Booster Breaux explained the emergency drainage problem on Oak St. and requested approval of \$200 to have it corrected.
7. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$200 for 108 Oak St. Emergency Drainage Project."
8. Committee member Martin Triche offered a countermotion, seconded by Mr. Irving Comeaux, "THAT, the committee approve \$200 for 108 Oak St. Emergency Drainage Project subject to it not taking first precedent over projects that have already been approved."
9. Chairman Henry Dupre requested comments, concerns or questions regarding the emergency project on Oak St. Following three (3) calls, there were no comments received.
10. Chairman Henry Dupre called for a vote on the countermotion offered by committee member Martin Triche. There was recorded:

Yeas: 6
Nays: 0
Absent: 0
The Chairman declared the motion adopted.
11. Committee member Chris Carter offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Drainage Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 9, 2016
5:20 o'clock p.m.

1. Committee members recorded as present were: Mr. Myron Matherne, Chairman; Mr. Chris Carter, Mr. Jeff Naquin, Mr. Henry Dupre, Mr. Booster Breaux, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Patrick Johnson.
2. Chairman Myron Matherne stated that a discussion has been held regarding the need to purchase a Hot Patch Mixer. He suggested that the committee authorize the Parish Manager to look into the cost of purchasing it. He also stated that he spoke with someone at the conference and requested that he come and demonstrate it in the parish.
A brief discussion was then held regarding the pros and cons of having a Hot Patch Mixer. In response, the Parish Manager stated that the Parish had one years ago but because it's not used often enough, the remaining mix in the machine caused damaged to the equipment. He stated that the cold mix is a good product.
The committee also discussed the feasibility of allowing a contractor to come in and patch the areas needed. Following the brief discussion, the committee agreed to obtain further information for the next meeting.
3. Committee member Chris Carter offered a motion, seconded by Mr. Martin Triche, "THAT, the following matter be added to the agenda." The motion was unanimously adopted.
4. Chairman Myron Matherne recognized committee member Chris Carter, who informed the committee that there is a serious pot hole or road failure on Settlement St. and a resident on that street got their car stuck in it. He then stated that the Jury needs to consider correcting this problem before a suit becomes a factor. He also stated that he spoke with the Parish Engineer, who stated that he would have the contractor working with the Bertrandville area to inspect the area and submit a quote to make the repairs.
In response, the Parish Manager agreed that it is a road/base failure and needs attention. He stated that he can have the section of the road grinded and then go over with lime stones.
A brief discussion was then held regarding the road problem on Settlement St. Following the discussion, the committee agreed to allow the Parish Engineer to obtain a quote.
5. Committee member Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Myron Matherne, Chairman
Road & Bridge Committee

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 9, 2016
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Booster Breaux.
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve payment of the bills submitted through March 4, 2016." The motion was unanimously adopted.
3. A brief discussion was then held regarding the need/requirement for the Registrar to attend the Certified Election Registration Administration Workshop on April 27-May 1, 2016 in Kansas City.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the Registrar of Voter to attend the Certified Election Registration Administration (CERA) Workshop on April 27-May 1, 2016 in Kansas City, MO." The motion was unanimously adopted.
5. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre,, "THAT, the committee approve the Program Coordinator to attend the annual CAP60 Training." The motion was unanimously adopted.
6. Chairman Martin Triche recognized the Grants Coordinator, who stated that she and Justin have been looking into upgrades to the website. She stated that she received two (2) proposals as well as neighboring input to move forward. She proceeded to give a detailed explanation about the updated program and stated it being user friendly. She then stated that the proposals received were \$31,570 from Vision and \$34,653 from Civic Plus and suggested selecting Civic Plus and gave several reasons. The Grants Coordinator suggested applying for the RESTORE ACT to fund the upgrade. She also discussed the payment cost as well as a payment plan that is offered by Civic Plus. A brief discussion was then held regarding the presentation that was given. Following the discussion, the Grants Coordinator stated that she recommends the upgrade and this information is for the Jury to consider.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
Finance Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 9, 2016
5:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the OEP Director, who stated that the Hazardous Mitigation Plan has been updated and approval is needed.
3. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and adopt the Hazardous Mitigation Plan update as presented." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized Police Juror Booster Breaux, who explained that Lee Dr. was originally LA 70 and later converted into a parish road. He stated that it's in need of overlaying and would like to apply for the U.S. DOT Tiger Grant. In response, the Grants Coordinator stated that the deadline date for applying is April 29, 2016 and a worksheet on benefit analysis is needed. She also suggested that an inquiry to DOT be done to see if there is an eligible match for this grant. She further stated that Louisiana was awarded a grant last year. A brief discussion was held regarding the grant requirements.
5. Committee member Henry Dupre offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and authorize the Parish Engineer to complete a benefit analysis." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the Parish Engineer, who stated the he rode down each street that fell under the Road Improvement Project and noted the defects that were presented. He stated that he is withholding funds until completion. He added that the contractor has completed the contracted items and the punch list has been presented to him. He then requested substantial completion but stated that he would withhold the funding until the unfinished work is completed. He further stated that the Parish has up to 1 yr. to withhold funding from contractor. A brief discussion was then held regarding the Engineer's plan, if any, to ensure that the contractor corrects the troubled spots. In reply, the Parish Engineer stated that there is still funding in the Road Improvement Program therefore, he plans to get prices from an independent lab to run test on the asphalt that was used to determine if it meets specifications. He stated that the cost can be between \$100-\$500 and the results can be received within thirty (30) days. Following a brief discussion, the committee agreed to allocate \$2,000 to have testing performed.
7. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve \$2,000 for testing of the asphalt used for the 2015 Road Improvement Program." The motion was unanimously adopted.
8. Committee member Jeff Naquin offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve tabling the substantial completion for the 2015 Road Improvement Program until testing is done, thirty (30) days." The motion was unanimously adopted.
9. The Parish Engineer then requested substantial completion for the Brusly St. Vincent Bridge Installation Project. He also requested approval for a change order in the amount of \$9,600.
10. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve a change order in the amount of \$9,600 and the substantial completion for the Brusly St. Vincent Bridge Installation Project." The motion was unanimously adopted.
11. Chairman Irving Comeaux recognized the OEP Director, who stated that there was no immediate action required under the Disaster Recovery Grants. He proceeded to list the upcoming bid dates for the Disaster Recover Grants projects. He then stated that there is no FEMA update. He proceeded to stated that the February tornado was a EF3 Tornado with 140 mph winds, 21 mile path, 350 yds or 1,000 ft wide. He stated that the out pouring of volunteers after this disaster was simply outstanding. He thanked Pastor Brad Collins of the Community Worship Church who opened his church doors as the point of distribution center for water, food, clothing, hygiene items, cleaning supplies, etc. In response, the Parish Manager stated that the R&B Department began picking up debris and to date over 700 loads have been bought to the Ezekiel dumpsite. Committee member Martin Triche thanked everyone involved, the Sheriff's Office, Entergy, the Ministers, Private groups, etc. He then read a correspondence received from Commander relative to the outstanding job the OEP Office and Staff was doing. Police Juror Booster Breaux also commended the OEP Office as well as the entire Police Jury staff for all the hard work and effort that has been put forth in this trying time.
Police Juror Henry Dupre also commended the entire Police Jury personnel as well for doing their part in the assistance in this disaster.

12. The OEP Director then informed the committee of the expected rain that was predicted for the upcoming days as well as for the next week.
13. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, 'THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 9, 2016
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag,
4. Police Juror Henry Dupre offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the minutes of the February 24, 2016 meeting." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following; \$4,600 for Labadieville Primary to Birch St. Outfall Project, \$750 for French Lane Ditching and Cross Culvert on the left side and Outfall Clearing Project on the right side, St. Elizabeth Catholic Church Outfall Project subject to obtaining a hold harmless agreement, and \$200 for 108 Oak St. Emergency Drainage Project subject to it not taking first precedent over projects that have already been approved.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Martin Triche recognized Road & Bridge Committee Chairman Myron Matherne, who stated that the committee met and recommended the following matters; discussed the pros and cons of having a hot patch mixer on the yard and the feasibility of allowing a contractor to come in and patch the areas needed but agreed to obtain further information for the next meeting. We also discussed the road problem on Settlement St. and agreed to allow the Parish Engineer to obtain a quote to correct it.
9. President Martin Triche stated that the Finance Committee met and recommended the following matters; payment of bills through March 4, 2016, approved the Registrar of Voter to attend the Certified Election Registration Administration Workshop April 27-May 1, 2016 in Kansas City, MO, approved the Program Coordinator to attend the annual CAP60 Training, and received information on the proposals for the website upgrade.
10. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Finance Committee as presented." The motion was unanimously adopted.
11. President Martin Triche recognized the Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; approved to adopt the Hazardous Mitigation Plan update as presented, authorized the Parish Engineer to complete a benefit analysis for Lee Drive to submit for the 2016 U.S. DOT Tiger Grant, \$2,000 for testing of the asphalt used for the 2015 Road Improvement Program and table the substantial completion until the results are received, approved a change order in the amount of \$9,600 and the substantial completion for the Brusly St. Vincent Bridge Installation Project, received an update on the Disaster Recovery Grants, FEMA appeals and the Tornado event.
12. Police Juror Irving Comeaux offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
13. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a Can Shake Permit for VFW Post 4222 (6/11/16 & 11/5/16), Assumption Council 1099 (Sept. 16-17, 2016) and Delta Sigma Theta Sorority Inc. (4/2/16)." The motion was unanimously adopted.
14. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve an occupational license submitted for Renee's Elegant Tanning Salon, Emmy Lou's

Pet Grooming, The Clinton Organization, LLC, Darrell Borne Construction, T-Joe's Seafood LLC, and Blake's Auto, LLC." The motion was unanimously adopted.

15. Police Juror Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, 'THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President

On a motion by Mr. Irving Comeaux, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and adopt the Hazardous Mitigation Plan Update as presented by the OEP Director.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize a \$9,600 change order along with substantial completion for the Brusly St. Vincent Bridge Installation Project.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0
Abstain:	0

On a motion by Mr. Jeff Naquin, seconded by Mr. Patrick Johnson, the following resolution was adopted

Resolution

WHEREAS, The Assumption Parish Police Jury agrees to accept ownership of whatever rights the State of Louisiana, through the Department of Transportation and Development (Department), may own, with the exception of any and all mineral rights, in and to the following described property and agrees to accept all future rights, obligations and liabilities, including, but not limited to, all future operation, maintenance, and repairs associated therewith, for its operation and maintenance as a parish road, subject to the conditions stated herein below:

State route LA 645 in its entirety from its junction with state route LA 1 proceeding southwest and east approximately 2.25 mile to its terminus as a state route at the Lafourche Parish line.

The Assumption Parish Police Jury agrees to accept ownership of whatever rights the Department may own in and to the aforesaid described property at the proper time and under the conditions specified herein below:

CONDITION I: Provide repairs to the 0.10 mile paved portion of state route LA 645 to include overlay with asphaltic concrete. Pave the remaining 2.15 mile gravel portion of state route LA 645 with asphaltic concrete in accordance with Department standards in lieu of providing road transfer credits.

CONDITION II: Provide \$42,300 in road transfer credit for the 0.10 mile paved portion of state route LA 645 to be transferred to Assumption Parish to be applied to the improvements in Condition III with any remaining balance of the road transfer credit being applied towards the Parish's share of funding under a program of the Department affecting the Parish.

CONDITION III: Apply the road transfer credit provided in Condition II to reconstruct the Parish owned bridge located on Bayou Boeuf Road across a drainage canal located approximately 0.6 mile northwest of the intersection of state route US 90 and state route LA 662 and as identified by the Department as bridge number P0429401910581, not to exceed the road transfer credit provided in Condition II herein above.

BE IT RESOLVED, That the Assumption Parish Police Jury shall accept ownership of whatever rights the Department may own in and to the aforesaid described property as a binding agreement between the Department and the Assumption Parish Police Jury, provided the Department shall comply with the relevant condition(s) stated herein. Portions of the aforesaid described property may be transferred to the Assumption Parish Police Jury in its current condition prior to satisfaction of relevant condition(s) stated herein, if mutually agreed in writing to be in the best interest of the parties. Such transfer shall not relieve DOTD of responsibility to comply with the relevant condition(s) stated herein above.

BE IT FURTHER RESOLVED, That the Assumption Parish Police Jury authorizes the presiding President of the Assumption Parish Police Jury to execute a Cooperative Endeavor Agreement between the Department and the Assumption Parish Police Jury, and any amendments thereto, memorializing the agreement between the parties relative to the above stated property transfers.

BE IT FURTHER RESOLVED, That the Assumption Parish Police Jury authorizes the presiding President of the Assumption Parish Police Jury to execute any and all documents necessary to effect the transfer of the aforesaid described property at the proper time.

BE IT FURTHER RESOLVED, That the Assumption Parish Police Jury hereby represents that it has received approval from a majority of the state legislative delegation from Assumption Parish of the actions contemplated herein.