

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 10, 2017
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Martin Triche.
Committee member recorded as absent was: Mr. Booster Breaux.
2. Chairman Henry Dupre requested that Barbara Aucoin be replaced with L.J. Breaux to the Pierre Part Settlement Gravity Drainage District.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve appointing L.J. Breaux to the Pierre Part Settlement Gravity Drainage District." The motion was unanimously adopted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve re-appointing Michael Sylvester to the Bayou Pierre Part North Gravity Drainage District." The motion was unanimously adopted.
5. Committee member Myron Matherne offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve re-appointing Bryan McWilliam and Don Guillot to the Oakridge Gravity Drainage District." The motion was unanimously adopted.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve and accept the resignation of Chris Landry from the Landry Subdivision Drainage District and approve the appointment of Chris Landry as his replacement." The motion was unanimously adopted.
7. Committee member Martin Triche offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$1,725 for 6821 Hwy 308 Culvert Replacement Project." The motion was unanimously adopted.
8. Chairman Henry Dupre requested approval to assist with the residents on Hwy 996 with material needed for the levee in that area. In response, he stated that the residents have maintained the levee and this additional material will prevent the flooding of Hwy 996.
A brief discussion was then held regarding the creation of the levee and the residents approving an agreement to maintain the levee moving forward.
In response, the ADA stated that if the following factors are met for 6634 to 6670 Hwy 996 Levee Improvements Project, the public purpose is fulfilled, The levee provides a safety mechanism (prevention) for existing residents, for increased water flow over Hwy 996, future cleanout of neighboring canal (of which the Parish already has right-of-way) will provide improved drainage for the Entire area, it's a one-time levee assistance-have not requested assistance in the past (full private maintenance per agreement), and acquire all appropriate right-of-ways as well as release of liability (hold harmless).
Chairman Henry Dupre recognized Cheryl Jacob, resident, who stated that they currently maintain the levee and they will be in favor of entering into an agreement with the Parish and providing the necessary right of way. She also mentioned the need for digging of the existing canal in the area.
9. Committee member Myron Matherne offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve \$2,100 for 6634 to 6670 Hwy 996 Levee Improvement Project subject to obtaining the appropriate right of ways, a hold harmless agreement and a full private maintenance agreement with the Police Jury," the motion was unanimously adopted.
10. Committee member Martin Triche offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Drainage Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 10, 2017
5:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Martin Triche.
Committee members recorded as absent were: Mr. Ron Alcorn, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Parish Engineer, who requested that the letter of 'No Objection' to construct a 24' crude oil pipeline be tabled.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve and grant substantial completion for the Dorseyville Park Canopy Project." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized Justin Clement, who stated that David Aysenne is requesting a 5ft. variance on the side property line at 2410 Southdown Rd. in Labadieville. He stated that the neighbor as well as Police Juror Jeff Naquin had no objections.
5. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve a 5ft. variance on the side property line at 2410 Southdown Rd in the Labadieville Community." The motion was unanimously adopted.
6. Justin Clement stated that Stanley Rodrigue is requesting a 15 ft. variance on the front right of way and a 1 ft. variance on the back property line at 127 Jones St. He stated that the landowner in the back has no objection and the front variance is in line with all the residents on that street.
7. Committee member Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve a 15ft. variance on the front right of way and a 1 ft. variance on the back property line at 127 Jones St. in the Bertrandville Community." The motion was unanimously adopted.
8. Chairman Irving Comeaux recognized the Grants Coordinator, who requested approval to advertise for potential procurement of engineering for the 2018-2019 CDBG grant application. She explained that she has not yet submitted nor have they not received an invitation to complete a full application.
9. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve and authorize the Grants Coordinator to advertise for potential procurement of Engineering for the 2018-2019 CDBG Project application." The motion was unanimously adopted.
10. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded to give an update on the Disaster Recovery Grants;
 - Cancienne Canal – The OHSEP Director stated that the Engineer met with Chet Morrison to see if it's feasible to complete the project as a suction dredge project.
 - Marais Sewer Project – The Parish Engineer stated that they are working with Pan American and have met with the DHH who expects to submit an approval within two (2) weeks. Once received, it will be forwarded to Pan American which should revise all the issues and it would be ready for bid.
 - Sewer Generator Project - The Parish Engineer stated that the electrical engineer is working with the State Bid Contractor to get the generator resized. Once that's done, they will have the final cost estimates to present to the Jury for approval.
 - Pump Station – The Parish Engineer stated that the project is 90% complete with 1 pump station left to install. He stated that for the pump stations that are completed, they are waiting for the drainage district/owner to set up the accounts. He also stated that the contractor has paid all of the required fees for installing the natural gas meters. He further stated that once those accounts are set up, they will be turning the pumps on and setting up a punch list. Committee member Martin Triche initiated a discussion regarding the start up of those pumps that have met all requirements as opposed to waiting for all to reach that point. In response, the OHSEP Director stated that this can't be done because it's one grant with a total of 22 pump stations and substantial completion is needed for all to proceed. In response, the Parish Engineer stated that they are resolving some issues at this time and he hopes to have a resolution within the next two weeks. Once that's done, an additional week will be needed to get the pumps set.

The OHSEP Director informed the committee that they are still waiting on Corp of Engineers approval before moving forward.

The Parish Engineer stated that the project will be complete within the next 30-45 days maximum. He stated that the Corp of Engineers is another issue but all of the documents have been submitted to them.

- Linear Park Project – The Parish Engineer stated that the State gave a deadline from their end of May 31, 2017 which is basically an approval to go out for bid.
- Wastewater Generator – The OHSEP Director stated that this project goes along with the Disaster Recovery Project.
- Belle Rose Library – The Parish Engineer stated that the library is moving forward very quickly and they are working on the interior.

11. The OHSEP Director stated that there are no updates on FEMA appeal.

12. Committee member Henry Durpe offered a motion, seconded by Mr. Martin Triche, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Emergency Preparedness Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 10, 2017
5:55 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Henry Dupre.
Committee member recorded as absent was: Mr. Ron Alcorn.
Other Police Juror recorded as present was: Mr. Chris Carter.
2. Chairman Martin Triche stated that members of the OEP Staff were recognized and received distinguished awards for their service at the LEPA State Conference. He then recognized the OHSEP Director, who stated that Kayte Landry, Special Assistant, was recognized for the work with LEPA over the years, He stated that she has assisted LEPA with decorating for the President Reception, the Annual Workshop, and working with the sinkhole. He added that she has 3 ½ months left before retirement. He then stated that Anne Blanchard received a dedication award which shows the dedication and work drive of certain individuals. He then stated that Ann is in the final stages of getting her certification to be a Louisiana Emergency Manager.
Chairman Martin Triche commended Kayte Landry for all her dutiful assistance to the Parish as well.
3. A photo was then taken of the Jury with the OHSEP Director, Kayte Landry and Anne Blanchard.
4. Committee member Henry Dupre offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Emergency Preparedness Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche, Chairman
Emergency Preparedness Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 10, 2017
6 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Irving Comeaux, Ward 3; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Myron Matherne, Ward 9.
Police Jurors recorded as absent were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Patrick Johnson, Ward 4; Mr. Booster Breaux, Ward 8.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the minutes of the April 12, 2017 and April 26, 2017 meetings." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following matters; appointed L.J. Breaux to the Pierre Part Settlement Gravity Drainage District, re-appointed Michael Sylvester to the Bayou Pierre Part North Gravity Drainage District, re-appointed Bryan McWilliam but not Don Guillot to the Oakridge Gravity Drainage District, accepted the resignation of Chris Landry from the Landry Subdivision Drainage District and approve the appointment of Chris Landry as his replacement, \$1,725 for 6821 Hwy 308 Culvert Replacement Project, and \$2,100 for 6634 to 6670 Hwy 996 Levee Improvement Project subject to a obtaining the appropriate right of ways, a hold harmless agreement and a full private maintenance agreement with the Police Jury.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolutions attached)
8. President Martin Triche stated that the Finance Committee didn't have a quorum therefore, the matters will be taken up in the regular meeting.
9. Police Juror Henry Dupre offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve the payment of bills submitted through May 5, 2017." The motion was unanimously adopted.
10. Police Juror Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve the Housing Department Staff to attend the ACAP 2017 Training Conference in Baton Rouge, LA June 27-30, 2017." The motion was unanimously adopted.
11. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; granted substantial completion for the Dorseyville Park Canopy Project, 5 ft. variance on the side property line at 2410 Southdown Rd. in the Labadieville Community, and a 15 ft. variance on the front right-of-way and 1 ft. on the back property line at 127 Jones St. in the Bertrandville Community, authorized the Grants Coordinator to advertise for potential procurement of Engineering for the 2018-2019 CDBG Project application, and received an update on the Disaster Recovery Grants.
12. Police Juror Irving Comeaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
13. President Martin Triche stated that the Emergency Preparedness Committee heard from the OHSEP Director and recognized the accomplishments of office staff member Kayte Landry for her service in the Parish and with the LEPA Association. He also stated that Anne Blanchard was also recognized for her dedication and award that was received at the LEPA Conference.
14. Police Juror Henry Dupre offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve an occupational license for Torres Ice Machine Services, LLC, La La's Food Store, AM Pierce Services, LLC." The motion was unanimously adopted.
15. President Martin Triche recognized Police Juror Chris Carter, who stated that he has contacted Waste Management regarding a trash pick-up on Douglas St. and was assured that it would be

picked up two months ago and it still remains. He also stated that he is constantly receiving calls regarding other trash that has been out for about a month as well as along Hwy 1 the piles are not being removed. He then stated that they are not holding up to their contract agreement therefore, something needs to be done.

The Secretary-Treasurer stated that she spoke with Police Juror Jeff Naquin, who is attending the Expo, and he informed her that he had a long talk with them regarding the displeasure of the Jurors.

Following a brief discussion regarding the consideration of assessing of liquidated damages, the Police Jury agreed to call a Solid Waste Committee meeting at the next meeting and discuss those portions of the contract as it pertains to debris pickup. It was also suggested that all locations be turned in to the R&B Office as well as the documentation indicating the dates each Juror personally contracted them. An invitation to Waste Management to attend the meeting will also be sent.

16. Police Juror Patrick Johnson entered the meeting at this time.
17. President Martin Triche recognized the Secretary-Treasurer, who stated that Civic Source held the 1st auction for the Parish. There were 3 properties for sale, two (2) in Bayou L'Ourse and one (1) in Paincourtville. The depositor for Paincourtville never submitted a bid. She also informed the Jury that Civic Source keeps that deposit and if the property should go up for auction again, a deposit is needed. She then stated that the other two properties sold for a total of \$19,610 and the starting price for both totaled \$9,747. Therefore, a little less than \$10,000 will be received by the Parish and those properties will appear on the tax roll. The Secretary stated that there are several auctions scheduled through July 5, 2017.
18. President Martin Triche recognized Police Juror Myron Matherne, who stated that he has received numerous complaints regarding the bridge in Pierre Part opening and closing so many times during the day. He stated that he spoke with the State regarding the bridge opening on the hour or ½ hour. He then stated that he doesn't want the matter resolved today, but would like to have a public hearing at the next meeting to get parishioners input. In response, he stated that DOTD wants to get some feedback from the parish before discussing the matter with the Coast Guard.
President Martin Triche stated that if the Parish should adopt a resolution in favor of the opening and closing of the Pierre Part/Belle River Bridge on the hour or ½ hour, it would have to be sent to St. Martin Parish requesting that they consider adopting it as well.
19. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury call for a Public Hearing to receive comments from the public regarding the opening and closing of the Pierre Part/Belle River Bridge." The motion was unanimously adopted.
20. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve a liquor license for Jimmy LeBlanc, La La's Food Store." The motion was unanimously adopted.
21. President Martin Triche recognize Police Juror Patrick Johnson, who requested an update from the Parish Manager relative to the drainage concerns in Ward 4 as well as the farm land that borders the residents on Violet St. and the Park. In response, the Parish Manager stated that they corrected the drainage problem near the Back Marais Park. He then stated that he met with Mr. Robichaux and got the right of way signed today.
22. Police Juror Henry Dupre offered a motion, seconded by Mr. Patrick Johnson, 'THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned. The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President

On a motion by Mr. Irving Comeaux, and seconded by Mr. Henry Dupre, the following resolution was adopted:

RESOLUTION AUTHORIZING THE PROCUREMENT OF PROFESSIONAL ENGINEERING SERVICES NEEDED IN THE COMPLETION OF ONE (1) POTENTIAL APPLICATION UNDER THE FY 2018-2019 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) PROGRAM.

WHEREAS, the Assumption Parish Police Jury, if applicable, will submit an application to the Louisiana Division of Administration, Office of Community Development for funding under the FY2018-2019 Community Development Block Grant (LCDBG) Program; and

WHEREAS, completion of said application requires the procurement of professional engineering consulting services to complete the application and subsequent engineering and design of the project if approved in accordance with the LCDBG regulations,

NOW, THEREFORE BE IT RESOLVED, by the Police Jury of Assumption Parish that, the procurement of the needed services in accordance with LCDBG regulations for professional engineering services be undertaken; and

THEREFORE BE IT FURTHER RESOLVED, by the Police Jury of Assumption Parish convened in regular session on May 10, 2017, that the ***“Request for Qualification Statements for Engineering Services”*** be the method of procurement, as stipulated under the FY2018-2019 LCDBG application regulations, be utilized in the procurement of said engineering services in the completion of the application.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5
Nays: 0
Absent: Patrick Johnson, Booster Breaux, Ron Alcorn, Jeff Naquin

On a motion by Mr. Irving Comeaux, seconded by Mr. Henry Dupre, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve substantial completion for the Dorseyville Park Canopy Project funded through LGAP.

Upon being placed to a vote, the above resolution was adopted as follows:

| | |
|----------|--|
| Yeas: | 5 |
| Nays: | 0 |
| Absent: | Booster Breaux, Jeff Naquin, Ron Alcorn, Patrick Johnson |
| Abstain: | 0 |

On a motion by Mr. Henry Dupre , seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of the following board member of the Bayou Pierre Part North Gravity Drainage District for the term as indicated:

Michael Sylvester 5 yrs. 5-29-22

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5

Nays: 0

Absent: Booster Breaux, Jeff Naquin, Ron Alcorn, Patrick Johnson

On a motion by Mr. Henry Dupre, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby accept the resignation of Chris Landry, 149 Mary Ann St., Pierre Part and approve the appointment of the following board member of Landry Subdivision Gravity Drainage District #7 to fulfill the unexpired term.

Board Member

Expiration of Term

Chris Landry, 116 Mam & Pap Dr., Pierre Part

8-28-17

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5

Nays: 0

Absent: Booster Breaux, Jeff Naquin, Ron Alcorn, Patrick Johnson

On a motion by Mr. Henry Dupre, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby re-appoint the following members of Oakridge Gravity Drainage District #8 for the terms as indicated:

| | | |
|-----------------|--------|---------|
| Bryan McWilliam | 5 yrs. | 5-27-22 |
|-----------------|--------|---------|

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5

Nays: 0

Absent: Booster Breaux, Jeff Naquin, Ron Alcorn, Patrick Johnson

On a motion by Mr. Henry Dupre, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the resignation of Ms. Barbara Aucoin along with the appointment of the following board member of the Pierre Part Settlement Gravity Drainage District for the term as indicated:

| | | |
|-----------|--------|---------|
| LJ Breaux | 5 yrs. | 4-26-22 |
|-----------|--------|---------|

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5

Nays: 0

Absent: Booster Breaux, Jeff Naquin, Ron Alcorn, Patrick Johnson

On a motion by Mr. Irving Comeaux, seconded by Mr. Henry Dupre, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a variance of 5 ft. on side property set-backs at 2410 Southdown Rd. in the Labadieville Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5

Nays: 0

Absent: Booster Breaux, Jeff Naquin, Ron Alcorn, Patrick Johnson

On a motion by Mr. Irving Comeaux, seconded by Mr. Henry Dupre, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a variance of 15 ft. on the front set back and a variance of 1 ft. on the rear set back at 127 Jones St. in the Bertrandville Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 5

Nays: 0

Absent: Booster Breaux, Ron Alcorn, Jeff Naquin, Patrick Johnson