

Federal Programs Committee
Of the
Assumption Parish Police Jury

Wednesday, October 23, 2013
5:05 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Lawless, Chairman; Mr. Irving Comeaux, Mr. Calvin James, Mr. Booster Breaux.
Committee member recorded as absent was: Mr. Patrick Johnson, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Henry Dupre, Mr. Myron Matherne.
2. Chairman Patrick Lawless recognized the Special Programs Director, who stated that 2014 CSBG was \$72,594. She stated that the parish was awarded \$25,750 Emergency Solution's Grant instead of the normal \$50,000 because of the low homeless population. She then stated that the department was selected to receive and awarded \$8,457 for Emergency Food & Shelter Program. She further stated that the Atmos grant is being distributed now with the larger agencies receiving first. The Special Programs Director then requested authorization to apply for the EF&S Program.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Calvin James, "THAT, the committee approve and authorize the Special Programs Director to apply for the EF&S Program." The motion was unanimously adopted.
4. Committee member Calvin James offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Federal Programs Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Lawless, Chairman
Federal Programs Committee

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, October 23, 2013
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Booster Breaux, Chairman; Mr. Calvin James, Mr. Henry Dupre, Mr. Myron Matherne.
Committee members recorded as absent were: Mr. Patrick Johnson, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Lawless, Mr. Irving Comeaux.
2. Chairman Booster Breaux requested that the committee enter into executive session to discuss personnel relative to salary increases for 2014.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve entering into executive session to discuss personnel matters relative to salary increases." The motion was unanimously adopted.
4. Committee member Calvin James offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee resume regular session." The motion was unanimously adopted.
5. Chairman Booster Breaux stated that the committee entered executive session to discuss salaries for 2014. He stated that they met with the department supervisors and requested that any adjustments be presented at the next meeting for acceptance.
6. Committee member Henry Dupre offered a motion, seconded by Mr. Calvin James, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Booster Breaux
Personnel Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, October 23, 2013
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Patrick Lawless.
Committee members recorded as absent were: Mr. Jeff Naquin, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Calvin James, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized Mr. Ben Malbourgh, who stated that the final recommendation for the dredging of Bayou Lafourche has been submitted. It has been signed and delivered by CRA. Authorization was given to proceed with preliminary design, survey done, and they are setting up the permitting pre-application. He then stated that a concern they will be faced with is finding a disposal location for the spoils. He then asked if the parish had any land adjacent to the bayou for this purpose because the CIAP funding is tied federally. He stated that their goal is to get past Spur 70 with the dredging project.
Committee member Henry Dupre suggested that a public hearing be held regarding the disposal of the spoils because there may be some homeowners on the batture that may be interested.
Mr. Malbourgh then stated that the CIAP projects have to be completed by December 16, 2014 and they are considering a request to the State for an extension. He then stated that since the last dredging project, more water has been placed in the bayou. He then stated that with the water being so high, the equipment will not clear passage under the pedestrian bridge just north of this office. He further stated that the notch that was previously cut it is not large enough therefore, if an additional foot is taken out, the equipment would clear passage. In response, he stated that the width is fine.
The Parish Engineer stated that there is some leverage where an additional amount can be removed but he would have to inspect it and do an analysis to make sure it is ok. He further stated that he will analyze to determine the maximum amount that can be removed so this will not occur again.
3. Chairman Irving Comeaux recognized the Parish Engineer, who stated that the lowest quote received for Texaco St. Project was \$5,000 submitted by Simoneaux Movers. In response, he stated that the highest quote was \$7,553. He then stated that all of the bids came in exceedingly higher than anticipated. He then stated that lowest quote received for Gaudet St. Project was \$4,830 and \$8,500 for Convent St. Project.
A brief discussion was then held regarding the cost estimates being higher than expected.
4. Committee member Jeff Naquin entered the meeting at this time.
5. Following the brief discussion regarding the quotes received for the bus turnaround projects, committee member Booster Breaux requested that the matter be tabled due to the cost. In response, the Parish Engineer will get with the School Board and find out what amount they would be willing to contribute for cost sharing.
6. Chairman Irving Comeaux recognized the Special Assistant to the OEP Director, who stated that the owner at 5532 Hwy 308 is requesting a variance to place 2 rental houses on one piece of property. She stated that the owner's property is fenced in and next to the location of the proposed rental home. She further stated that he would prefer not to divide the property to place both homes on it. In response, she stated that the property faces the highway.
A brief discussion was held regarding the variance request and the location of the structures. Police Juror Patrick Lawless stated that everything that the owner needs is there therefore, he has no objection to granting the variance.
The OEP Director explained the intent of the ordinance and stated that this matter surfaced several meetings ago and was denied. He reiterated that the reason why the ordinance is in place is to make sure that each structure is adjacent to the highway and located on an approved lot.
7. Committee member Patrick Lawless offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and grant a variance to the owner at 5532 Hwy 308 to place 2 rental homes on one piece of property." The motion failed with two (2) nays and two (2) yeas.
8. Chairman Irving Comeaux recognized the Special Assistant to the OEP Director, who stated that the owner at 673 Hwy 403 is requesting a variance of 7 ft. front setbacks. She stated that she advised the owner to speak with the Juror of that ward so he can be aware. She then stated that the trailer was placed on the property before coming to the permitting office and the Parish Sanitarian called to say she could not permit it due to a problem with another sewer system on the property. She then stated that when she went to inspect the property, the trailer does not meet the set back requirements.
Police Juror Calvin James, stated that he is not aware of the variance therefore, he would like to table the matter.

A brief discussion was then held regarding the location and the variance request. Following the discussion, Police Juror Calvin James requested that the matter be tabled.

9. Committee member Patrick Lawless offered a motion, seconded by Mr. Jeff Naquin, 'THAT, the committee approve to table the variance request at 673 Hwy 403.' The motion was unanimously adopted.
10. Chairman Irving Comeaux recognized Police Juror Booster Breaux, who stated that they have some flood risk analysis and maps for the Jury to review. He then recognized Mrs. Beryl Gomez, who stated that she spoke with Mr. George Hudson and informed him that the Jury needed to review the maps and then meet to compare what exist and what is recommended by FEMA. She then asked that the OEP Director review and meet with them in Bayou Corne to make sure everything is in line.
11. Chairman Irving Comeaux recognized the OEP Director, who stated that Texas Brine has made some changes to the east side of Grand Bayou by removing the two (2) instruments that were there and placed on the Chevron pad and the other was placed on the west pad. He also stated that the 3-A well pressure has been increasing and is approaching a critical point. He stated that the plans are to begin de-pressurizing the well as early as next week. He further stated that there is a meeting on Thursday, October 24, 2013 for the residents to hear a presentation on the vent wells and pressure wells that will be installed in the area. In response, he stated that there is a concentration of gas under the Sportsman Drive area, near the Triche Canal and Grand Bayou. He then stated that once the wells are in and the venting takes place, they would have to do more research.
12. Committee member Jeff Naquin offered a motion, seconded by Mr. Patrick Lawless, 'THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, October 23, 2013
6:00O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury Vice-President Henry Dupre in the Assumption Parish Police Jury Chambers, located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Patrick Lawless, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Calvin James, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.
Police Juror recorded as absent was: Mr. Martin Triche, Ward 5.
3. Police Juror Patrick Johnson led the Prayer and Police Juror Calvin James led the Pledge of Allegiance to the Flag.
4. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the minutes of October 9, 2013," The motion was unanimously adopted.
5. Police Juror Booster Breaux offered a motion, seconded Mr. Patrick Lawless, "THAT, the Police Jury approve to pay the bills submitted through October 18, 2013." The motion was unanimously adopted.
6. Vice-President Henry Dupre opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no further comments received.
7. Vice President Henry Dupre recognized Federal Programs Committee Chairman Patrick Lawless, who stated that the committee met and received the following update; the department received \$72,594 for 2014 CSBG Funds, \$25,750 Emergency Shelter funds instead of \$50,000 due to the low homeless population, selected to receive \$8,457 in Emergency Food & Shelter funds, and Atmos allocation is ongoing, and authorized the Director to apply for EF&S Program.
8. Police Juror Patrick Lawless offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Federal Programs Committee report as presented." The motion was unanimously adopted.
9. Vice President Henry Dupre recognized Personnel Committee Chairman Booster Breaux, who stated that the committee met and entered executive session to discuss increases in personnel salaries with each department supervisor. He then stated that the committee recommended that any adjustments made be presented at the next meeting for acceptance and final approval.
10. Police Juror Booster Breaux offered a motion, seconded by Mr. Calvin James, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolution attached)
11. Vice-President Henry Dupre recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following; received an update on the Bayou Lafourche Dredging Project and authorized the Parish Engineer to get prices to cut the maximum opening in the foot bridge to allow the dredging equipment to pass, tabled the quotes received for Texaco St. Gaudet St., and Convent St. projects, tabled the variance at 673 Hwy 403 until next meeting, received an update on FEMA appeals and the Bayou Corne situation.
12. Police Juror Irving Comeaux offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted.
13. Vice-President Henry Dupre recognized Police Juror Jeff Naquin, who stated that the request to place 2 rental houses on one piece of property should be reconsidered because the Parish is not benefiting from request. A brief discussion was then held regarding revising the ordinance due to all the variances that are granted.
Following a brief discussion, the OEP Director explained that the purpose of the ordinance is to ensure all properties are the appropriate footage, adjacent to the highway, proper set-backs, etc. for developments and/or any structure, He further requested that the Jury should be careful because there is always a circumstance that arises when there are multiple structures on a lot. Following a brief discussion, Vice Chairman Henry Dupre stated that the vote failed in the committee therefore, another vote cannot be cast.
14. Vice-President Henry Dupre stated that the Waterworks Manager could not be present to discuss the water hydrants therefore, the matter will be placed on the next agenda. He then recognized

the Grants Coordinator, who stated that the grant is due November 1, 2013 and asked if this would affect the submittal of the hydrants needed to be replaced or repaired.

In response, the Parish Engineer stated that he spoke with each fire department chief and only one (1) department has not submitted a listing. He then stated that he requested a list of all the damaged fire hydrants and any request for allocation that was submitted to the Waterworks and not satisfied. He then stated that once he receives all information, he will compile a project description and cost estimate.

15. Vice-Chairman Henry Dupre recognized Ms. Bre Piley, who stated that she volunteered approximately 1 yr. ago to assist with the animal shelter program. She stated that the neuter and spayed programs will take some time to work but due to the attention of the current shelter there are more dogs that are dying than she can get adopted. She then stated that Ms. Torres has means to help the shelter out at no cost to the Parish. She then recognized Ms. Tia Torres, a resident of Napoleonville, who thanked the Jury for allowing her to address them. She stated that she's been running a non-profit shelter successfully for some time now that is based off of donations. She then stated that after seeing how Ms. Piley was struggling, she offered her help and raised much funding within hours. These funds will be put toward medical funds at the Vet that she uses. She then stated that the present conditions are not good and her offer is to set up another small facility to transfer the animals that would be more community based and user friendly. She stated that it would be no cost to the Parish. She also stated that there will be a free spade/neuter program monthly, Vet services twice a month, etc. She added that these services will not be for the shelter only. She further stated that it would also offer some minimal amount of education for the kids. In response, she stated that she does not have a location but needs the Parish's blessings before she could proceed.
Following a brief discussion, the ADA stated that this proposal is great but it will not cease the obligations of the parish for an animal shelter control program.
The Secretary-Treasurer advised that Ms. Torres needs to submit a business application for an occupational license to be considered by the jury. This application, however will not change the jury's obligation to operate an animal shelter program.
16. Police Juror Booster Breaux offered a motion, seconded by Mr. Calvin James, "THAT, the Police Jury approve and grant full support of Tia Torres' business application for an animal shelter in Assumption Parish." The motion was unanimously adopted.
17. Police Juror Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve re-appointing Mr. Phillip Daigle, Sr. to the Atchafalaya Trace Commission for a 3 yr. term." The motion was unanimously adopted.
18. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve a resolution authorizing the filing of an application with the LDOTD for a grant under 49 CFR 5311, Non-urbanized Area Formula Program and/or 49 CFR Discretionary Capital Program." The motion was unanimously adopted. (resolution attached)
19. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve an occupational license for Endless Conversation, Wood Master Woodworks LLC, and Sticks & Stones." The motion was unanimously adopted.
20. Police Juror Booster Breaux offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Vice-President

On a motion by Mr. Booster Breaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby appoint Mr. Phillip Daigle, Sr. as commissioner to represent the Assumption Parish Police Jury and Assumption Parish on the Atchafalaya Trace Commission.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Martin Triche

On a motion by Mr. Patrick Lawless, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Specials Programs Director to apply for an EF&S grant for 2013.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: 0
Absent: Martin S. Triche

On a motion by Mr. Booster Breaux, seconded by Mr. Calvin James, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby express their full support of Tia Torres and her non-profit, animal shelter, business endeavor in Assumption Parish.

Yeas: 8

Nays: 0

Absent: Martin S. Triche

