

Assumption Community Center

4910 Highway 308
Napoleonville, LA 70390

(985) 369-2195

erintheriot@assumptionla.com

For-Profit Events (gymnasium and/or reception hall)

- Rate, \$5,000, 5-hour event
 - \$2500 deposit due at booking, balance due 30 days prior to event (deposit is non-refundable)
 - Must have valid/current occupational license in Assumption Parish
 - Must be registered with the Assumption Parish Sales Tax Office
 - Includes use of the concession stand, kitchen, tables, chairs, and ice machines
 - Includes janitorial service throughout event
- Catering
 - Renter must provide own caterer
 - Caterer must acknowledge cleaning requirements specific to kitchen use
- Seating
 - Over 1,300 bleacher seats (1,074 for sporting events)
 - (500) interlock-able chairs for seating on the floor
- Amenities
 - Concession Stand equipped with coolers and warmers
 - Stage and theatrical Lighting (console run) and premium Bose sound
 - Wired, wireless and lapel microphone availability
 - (500) interlock-able chairs for seating on the floor
 - (25) 60" round tables – seat 8; (5) 72" round tables, seat 10; (20) 6' rectangular tables
- Cleanup/Damage Deposit
 - \$1,000, due 30 days prior to event
 - Cleaning requirements must be acknowledged prior to event
 - Caterer must return kitchen equipment to state in which it was found
 - Upon post event walkthrough by parish and no damage found, deposit refunded
- Event Liability Insurance required (\$1,000,000)
 - Contact your insurance agent for options
 - Assumption Parish Police Jury named as additional insured
- Security Required
 - APSO detail required for 5-hour event duration (cost approx. \$25/hr)
 - Number of deputies required dependent upon event size and at discretion of facility manager
 - Contact: Bayou L'Ourse Sub Station, 985.631.6611

For additional information or to schedule an event, please contact Erin Theriot at
(985) 369-2195 or erintheriot@assumptionla.com.